South New Berlin Free Library

Meeting minutes 3/16/2021

Present: George Clum, John Lorence, Elaine Clum, Tammy Osborne, Tom Bryden, Marcia Hoag

Public: Gretchen Bevard, Diana Jaramillo

Meeting was called to order at 6:05pm.

Gretchen presented two spreadsheets to compare the contractor bids. There was a great deal of discussion about our expectations. The result was that the quotes are quite a way out of our budget. We need to start eliminating some of our line items IE: siding on the existing building, etc. This will give us the real numbers.

John Lorence suggested we start with the lowest four contractor’s bids and move forward asking more questions, trimming costs, etc. The Board agreed.

We reviewed the actual expenditures so far. We agreed to create a list of grants donations received, donations promised, individual costs such as survey, asbestos testing, septic, etc so everyone knows exactly where we are financially. Marcia and Robin will come up with the list. There was a great deal of discussion about what questions to ask.

Gretchen Bevard will comply our questions and send out to the lowest four contractor bids. We will ask for their suggestions, a more detailed breakdown of things like lighting, concrete work, etc and eliminate the work to be done to the existing building in hopes of lowering the cost. After that, we will schedule a meeting with each of them and see where things end up.

Because we need to meet the May 5th deadline for the County permit, we need to move forward ASAP.

Tom Bryden made a motion to adjourn. George Clum 2nd it. All in favor. Motion carried. Meeting was adjourned at 7:47pm.

Marcia K. Hoag

President South New Berlin Free Library