**South New Berlin Free Library**

**Business Meeting**

December 28, 2018

**Attending board members:** Marcia Hoag, George Clum, Elaine Clum, John Lorence, Tom Bryden, Ann Mein

**Attending Library staff**: Robin Avolio

**Public attendees**: Wendy Oldham, Lynn Macumber

Meeting was called to order by Marcia Hoag at 1:03 p.m.

**Minutes:**

* George Clum made a motion to approve the minutes from the November 19, 2018 meeting, motion seconded by Tom Bryden. All in favor, motion carried.

**Museum heat installation:**

* George gave an updated report on the projected heat installation for the museum. Reese Marshall is no longer interested. BlueOx gave an estimate of $3,300 and they could start after the new year. John made a motion to accept this estimate, seconded by Elaine, all in favor. Motion carried. George will contact BlueOx.

**Floor repair:**

* Tom Osborne repaired the floor by the staff desk and donated both his labor and materials. Board members and Library staff are very appreciative.

**Stair lift:**

* Chenango County Code Enforcement fire inspector informed Library that according to regulation, there is insufficient room on the stairs to exit building in the event of fire. Marcia contacted Albany Stair Lift, who agreed to remove stair lift and reimburse for the cost of the equipment, minus labor. There is some question about the cost of the power lift rail. Marcia will check on that as well as the projected date for removal. Ann made a motion to accept the refund if it does not exceed a loss of $700. Elaine seconded motion and all were in favor. Motion carried.

**Manager report:**

* Robin announced receipt of a check in the amount $3,000 from Bullet Aid, sponsored by Senator Seward.
* Also a Taylor Kirsch donation of an undisclosed amount for the Museum will be forthcoming.

**Temporary Museum closure:**

* Due to lack of heat and the stair lift situation, the Board decided to temporarily close access to the Museum. George made a motion to close it and Elaine seconded motion. All in favor, motion carried.

**January meeting:**

* Discussion on a time for the next meeting to be held on January 15, 2019, which will be the Annual and Quarterly meeting. A tentative time of 5:00 pm or later was discussed. Will check with Tammy, as to her work schedule. Meeting will be advertised.

**Adjournment:**

* Tom made a motion to adjourn, seconded by Elaine. All in favor, motion carried. Meeting adjourned at 1:37 pm.

Ann Mein