

SOUTH NEW BERLIN LIBRARY BOARD
Executive Board Meeting
November 28, 2016 at 5:00 pm

Present: Wendy Oldham, George Clum,, Jayne Frye, Lynn Macumber, Marcia Hoag,
Judy Off

Absent: Ann Mein

Meeting was called to order by President Lynn Macumber at 5:07 pm.

Lynn reported that the locks are changed on both the front and back side doors because someone came into the library when Emily was working without asking Lynn first.

Lee wants us to contact him through his attorney. The DA said that we should NOT talk with his attorney. Lee has until 12/1/16 to return the money owed to the Library. If he does not return the money, then we will file a petition with the court. Then the court will serve a summons. At the first court date we would get a public defender. There will be a stipulation on the school budget if there is a judgment for the Library.

Four County said to change passwords on all accounts. The web page and Facebook have not been changed.

On the Monday before Thanksgiving, Emily announced on Facebook that the Library was closed, but she never told Nancy who was supposed to work that night. Emily does not have the authority to close the Library.

Emily will be assigned to simple tasks because she is a per diem employee. Emily said she has authority to administer the web page.

Judy made a motion that Lynn continue to call Lee and give him until 12/1/16 to pay back the Library for not fulfilling the contract. Then if he won't pay back what is due, we can petition the court to proceed to get the money back. Jayne seconded the motion. All in favor, none opposed. Motion carried.

Michelle and Nancy have stepped up to fill whatever needs the Library has through while getting through all of the construction. Jayne made a motion to give Michelle and Nancy each \$100 to thank them. George seconded the motion. All in favor, none opposed. Motion carried.

Marcia made a motion to close the Facebook account and reopen a new account. George seconded the motion. All in favor, none opposed. Motion carried.

Meeting was adjourned at 5:45 pm.

Respectfully submitted,



Judy Off, Secretary