

**South New Berlin Free Library**  
**Board Meeting**  
October 17, 2017

Present: Marcia Hoag, George Clum, Ann Mein, Robin Avolio, Tammy Osborne, Nancy Dibbell

Absent: John Lorence

Public: Elaine Clum, Sue O'Neil, Jim Weaver, Terri Weaver, Wendy Bovee Oldham, Ian Oldham, Judy Off, Lynn Macumber, Mary Fitch

Marcia called meeting to order at 6:30 pm.

George made a motion to accept the revised September 7, 2017 minutes and those of September 19, 2017. Motion seconded by Tammy. All in favor. Motion carried.

Discussion regarding adjustment to the 2018 budget due to Town of New Berlin having decided against giving \$800 contribution this year. Robin made a motion to take \$400 out of Books and \$400 from Maintenance. George seconded motion. All in favor, motion carried.

Tammy made a motion to approve the proposed 2018 Budget. Ann seconded motion, all in favor, motion carried.

George made motion to accept the submitted estimate to repair the sidewalk from Bolver Contracting, LLC. Motion seconded by Tammy. All in favor. Motion carried.

It was reported that there has been no interest shown for storm door we advertised. Topic tabled for future discussion.

Tammy made a motion to pay not more than \$500 for new locks and keys. Robin seconded it. All in favor, motion carried.

Terri Weaver submitted her resignation from the director position, the Construction Grant paperwork, and a list of some Library links.

Four Policies were presented for approval. Non-discrimination, Privacy, Standards of Behavior and Trustee Election. Tammy made a motion to approve all four policies. George seconded it. All in favor, motion carried.

Marcia announced that we had received the reimbursement check from a previous contractor.

George made a motion to discontinue free Library Wi-Fi, due to a security breach. Ann 2<sup>nd</sup> the motion, all in favor, motion carried.

Interviews for the vacant Library Manager position have been set up for Saturday, October 28. Three resumes have been received thus far.

All trustees present agreed to participate in the Audit Committee meeting with Margaret due before the January, 2018 meeting.

All trustees present agreed to participate in the Election Committee meeting in preparation for Trustee vacancy elections in January 2018.

Public comment:

Judy Off noted a musty smell when entering the building. She stated that some of the minutes on the website had information deleted that she thought should not have been. Marcia will go back and look at them. Judy also objected to the wording regarding her submission of the Library minutes and records. The Board agreed to change the minutes to read that Judy had submitted all of the minutes she had in her possession. Ann informed public as to minutes and dates that are not in the book. Discussion ensued as to whether there were in fact meetings held for missing dates. There does not seem to be enough data on record to determine.

There are missing meeting minutes in the notebook submitted by Judy. The Library By-Laws stipulate mandatory quarterly meetings. Whether there actually were quarterly meetings held for those missing dates is not known. There is a copy of minutes for the month of March, 2011 and no others for that year. For 2012, there are only minutes for January, April and July Quarterly meetings, and no others. For 2013, there is a January 14 Quarterly, January 14 Annual, and April 30 Quarterly, and no others. For 2014, there is only one, February 25, a Special meeting, nothing else. The minutes for years 2015, 2016, and 2017 are all there contained in the binder.

Lynn Macumber asked about the September minutes. She was told they would be posted online. She asked if the attorney had been paid and was answered in the affirmative. She asked who had new keys to the building and was told that information would not be revealed to the public. She inquired as to who could sign checks, which also will not be disclosed to the public. She asked more questions regarding method of former check signers names being taken off bank accounts. Also more questions pertaining to availability of copies of minutes. They are posted on Library web page.

George made a motion to move into Executive Session. Robin seconded motion. All in favor, motion carried. Discussion concerned pending litigation. No votes were taken during this session.

Board returned to Public Meeting at 9:15 pm, joined by the public.

It was announced to the public that the civil suit against a previous contractor had been dropped with a unanimous board decision at a previous board meeting during executive session.

George made a motion to adjourn. Tammy seconded it. All in favor, motion carried. Meeting adjourned at 9:20 pm.

Submitted:

Ann Mein  
Secretary