

South New Berlin Free Association Library Public Meeting

November 02, 2017

Present: Marcia Hoag, George Clum, John Lorence, Tammy Osborne, Ann Mein, Robin Avolio, Nancy Dibbell, Michelle Abrams

Public present: Elaine Clum, Sue O'Neil, Wendy Bovee Oldham, Ian Oldham, Lynn Macumber

Meeting called to order by Marcia at 7:00 pm.

October 17 minutes were approved. George made first motion, Tammy seconded. All approved. Motion carried

New door locks were installed and keys provided by Bedford at a cost of \$240.

A replacement back door was donated and installed.

John made a motion to put the Anderson storm door which had been returned to us, up for bids and a sign will be put out to advertise. Motion seconded by George. All in favor, motion carried.

Needed file cabinet was discussed. Ann made 1st motion to purchase one to meet our needs. John 2nd the motion. It was decided to keep the cost under \$400. All in favor, motion carried.

Department of Transportation representative has approved work done on the sidewalk.

Robin Avolio had resigned from her position as Trustee and has been hired as the new Library Manager.

Tammy made a motion to appoint Elaine Clum as Trustee. Motion seconded by John. All in favor. None opposed. Motion carried.

Michelle and Nancy reported that Brion from Four County had come to the Library to train staff on Workflow. He will be coming next for a session on cataloging. Movie night on October 20 was a great success, and on October 31 there was participation in community trick or treat night. Leftover books from book sale were donated to Susquehanna SPCA Thrift Store and leftover VHS cassettes donated to Sandy Kilmer's Collectables shop. Sandy made a donation of \$5.00. Michelle reported on fifty-two new large-print books added to our collection, as well as twelve free new children's books as a result of being hosts of the preview collection.

Robin reported the receipt of a contract for the period of 2018 – 2023 from the Town of Butternuts Supervisor. This is a contract for the Butternuts yearly donation of \$300 to the Library.

Roof situation was discussed. Have had estimate by Brooks Buttice Construction and are waiting for one from Newbauer Constuction. Will look into getting estimate from another company as well.