

South New Berlin Library Board
Quarterly Meeting
December 15, 2015

Present: Lynn Macumber, Jayne Frye, Wendy Oldham, George Clum, Marcia Hoag, Ann Mein and Judy Off

Absent: Donna Henderson

President Lynn Macumber called this meeting to order at 6:05 p.m.

Minutes from the October 20, 2015 meeting were read.

OLD BUSINESS: Lynn reported that the vcr was donated; a swivel was purchased at an approximate cost of \$25 and an adapter cord is needed.

Lynn reported that the NBT certificate of deposit was not used for current Library projects. That cd is still in place. There is \$12,574 between the two cds if we need it in the future. There is enough left from the budget to fund the front entrance project.

Legacy Builders will be doing the entrance project. Will get us insurance paperwork. The railing and door are ordered. Half the price of the project has been paid; half of the remaining half will be given after Legacy shows that the door has been ordered and the railing has been completed.

NEW BUSINESS: Shelves will be painted using the old budget rather than the new budget. Total project price will be about \$400 - Lowes paint for \$210 and Emily would be paid \$200. The work will be done prior to 12/31/15. George made a motion to do this painting project. Marcia seconded. All in favor, none opposed. Motion carried.

Margaret Caezza said that Donna cannot get debit card because she is an employee. Lynn will get the card for purchases.

Safe Deposit Box: It was decided by all that Jayne Frye, Judy Off and Lynn Macumber would all have keys and be signers for the Library's safe deposit box. Barry would be removed.

Snow removal: Nick McKee (Pat Farley Rd.) would be paid \$25 each time he plows the parking lot. The Library will be billed at the end of each month for removing snow in a portion of the parking lot, the ramp and sidewalk to the bar. Includes salt and sanding. Jayne made a motion to approve the hiring of Nick McKee to do plowing at \$25 per time. George seconded the motion. All in favor, none opposed. Motion carried.


Movies at the Library will be advertised on the Facebook page, newsletter and on bookmarks where the date due cards are in the books.

Broome Library (where we get intra-library books) is not participating in Four County administrative fees. This means that we cannot loan books to them and we cannot receive books from them.

The next meeting will be on 1/19/16 at 6:30 pm. This will be the annual and quarterly meetings.

The meeting was adjourned at 7:08 pm.

Respectfully submitted,


Judy Off, Acting Secretary