

SOUTH NEW BERLIN LIBRARY BOARD

Quarterly Meeting

April 18, 2017

Present: Wendy Oldham, Ann Mein, Jayne Frye, Lynn Macumber, Marcia Hoag and Judy Off

Absent: George Clum

Meeting was called to order by President Lynn Macumber at 6:39 pm.

Jayne made a motion to accept the annual and quarterly minutes from January 17, 2017. Marcia seconded the motion. All in favor, none opposed. Motion carried.

OLD BUSINESS

Judy called Barry Davis and left a message as to the status of the payment expected in Nov., 2016 per her telephone conversation with him personally on October 18, 2016. As of May 15, 2017, (transcription date of these minutes) there has been no return call. After further discussion it was decided that Judy will prepare a letter to Barry and send it to Lynn for review. Wendy made a motion to send Barry Davis a certified letter, return receipt requested, indicating that, since we have not had a resolution of the Curtis Lumber invoice for the door he still has that belongs to the Library that cost \$474. He needs to provide us with a response, bank check or money order brought to the Library within 14 days of receipt of the letter. Recap all information in the letter. Jayne seconded the motion. All in favor, none opposed. Motion carried.

Lynn reported that Premier Contracting has not professionally completed the projects they contracted to do: the floor finish is not done, porch railing completed using a non-treated wood, no register vents installed, no molding on front work, no automatic door finished, sheetrock not satisfactory. Premier has been paid \$1,400 and is owed \$600. Wendy made a motion to send Premier a certified letter. Deadline to reply is 14 days. Jayne seconded the motion. All in favor, none opposed. Motion carried. If we do not hear back, we will file a small claims action.

Marcia made a motion to hire Norwich Glass to complete the front automatic door opener, which was not properly completed, since they are a local and reputable company. The cost should be about \$2,050, but we can spend up to \$2,500 if needed. Ann seconded the motion. All in favor, none opposed. Motion carried.

Lynn reported our insurance totals: Building \$15,171.20; Materials \$7,234.89. The insurance company said that 8/15/17 is the deadline to replace/repair these four items:

- 1. Leather bound book from 1800 – original writing of Alice in Wonderland. It was ruined beyond repair. Replacement would cost \$680;**
- 2. Stand to be replaced because cost to repair is \$260;**
- 3. Wood & metal barrel – repair instead of replace; and**
- 4. Another book.**

\$800 of our check money will go to book budget for next year.

70 + new books from Brownstone have been received.

NEW BUSINESS

Lynn is going to the 5:30 pm Unadilla Valley School Board meeting tomorrow night. She will be telling the Board that the South New Berlin Free Library won't need an increase this year, but we will next year.