

Richfield Springs Public Library
Board of Trustees Meeting Minutes
January 16, 2024 Approved

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Present: Mindy Baker, Ron Frohne, Aletha Sprague, Heidi Bond

Meeting called to order 4:45 pm

November 14, 2023 meeting minutes approved; Heidi, Ron

Financials approved; Ron, Aletha

Election of officers – Ron nominated for President by Alice Mahardy, Motion made by Heidi, seconded by Aletha. Ron Frohne now President of the Library board of trustees.

-Aletha Sprague remains Vice President, Motion made by Ron, seconded by Heidi

-Alice, Jackie, Heidi trustees (Alice and Jackie remain financial officers)

Need to correct Ron's email address on the list of Library Board of Trustees members

Cleaner job posting ad presented to the Village board and requests made by them to change it to a proposal, requesting bids for a cleaner, Village board stated that the cleaner's pay will be charged to the Library's budget and paid for as such.

Budget discussed and worked on by the Library board of Trustees

- Requests will be made to the Village board of trustees for the following adjustments to the Library Budget:

o If the cleaner will be paid by the library, funding needs to be added in the amount of \$6,240 as a separate line item

o Due to the increase in cost for supplies we would like to request an increase in our Contractual budget of \$500

o Due to the cost of books rising and the need to increase our Large Print collection as well as an audio collection for the children's books we are requesting an increase to the Book Budget in the amount of \$2,000

o Due to contractual increases of about 3% each year for the 4County contractual fees we would like to request an increase in the Contractual budget of an additional \$1,000

o Total budget requests will bring the library budget to \$26,000 from the current \$23,000 with the cleaner budget created as a separate line item of \$6,240 in addition.

o Also an increase in employee wages of 5% each is requested due to cost of living inflation.

o Ron is working up a letter to the mayor with all items included.

Meeting adjourned at 5:42 motion made by Ron, Heidi