

Richfield Springs Public Library  
Board of Trustees Meeting Minutes  
November 2, 2020  
Approved January 4, 2021

November 2, 2020

Present: FaithAnn Young, Alice Mahardy, Mindy Baker, Jackie Hinckley, Aletha Sprague

Meeting was called to order at 4:23 pm.

The financials were reviewed by the board and a motion was made by Alice to accept the Abstracts portion of the financials, seconded by Aletha, all in favor.

September 14<sup>th</sup> meeting minutes were reviewed and once corrected to add Alice as present at the meeting, minutes were motioned to be approved by Aletha, seconded by Alice, all in favor.

Remaining financials were reviewed and motioned to be approved by Jackie, seconded by Alice, all in favor.

Look into purchasing curtains or automatic (remote controlled) blinds for the library windows.

Speak to Jim Spencer about building a storage cabinet for cleaning supplies and tools, and a second light in the toilet area of the bathroom.

Create a teen poster to encourage teens to come and use the library for studying, wifi access, etc. Encourage teens to volunteer at the library, community service hours towards graduation, and create projects for them.

Under education law, the library has a say in how to spend or use the budget and when cuts need to be made. The board would like to see how we are spending the budget each month, revenue and expenses.

Heidi doesn't have to sign the oath of office until after the January Meeting.

Thinking about changing the meeting schedule, and trustees will think about their placement on the board, Faith will not take on the position of President after her term has ended.

Motion to adjourn meeting at 6:06 pm was made by Alice, seconded by Aletha.

Respectfully submitted by,

Mindy Baker