

Richfield Springs Public Library
Board of Trustees Meeting Minutes

August 5, 2019

Present: Michael Marmet, FaithAnn Young, Kaitlyn Forbes, Harriett Geywitts, Jackie Hinckley, Heidi Bond

Michael Marmet called the meeting to order at 3:47 p.m.

Minutes from the previous meeting were reviewed. FaithAnn made a motion to approve the minutes. Jackie seconded the motion. All were in favor. Motion passed.

May, June and July 2019 vouchers were reviewed. Jackie made a motion to accept the vouchers as presented. Michael seconded. All were in favor. Motion passed.

The financial information for May, June and July 2019 were reviewed. FaithAnn made a motion to accept the financial information as presented. Michael seconded. All were in favor. Motion passed.

The Director's Report was reviewed.

Long range planning committee will meet on September 16 at 3:45 p.m.

Quotes for the ceiling painting were reviewed. Michael will be contacting a painter for another quote.

The Board discussed the NYLA fee as a single entity and as part of the Four County System. The board is interested in being part of the discounted rate through Four County. Kaitlyn will inform Steve Bachman of the interest.

Staffing was discussed. FaithAnn made a motion to alter M Wyants position to substitute and pursue M. Bouck as library clerk. Jackie seconded this motion. All were in favor. Motion carried. Kaitlyn will contact Julie Seamon as soon as possible to see if any action is needed on the Village's part with the hiring changes.

Margaret Woodrow submitted a letter of resignation from the Board of Trustees. Heidi Bond is interested in joining the Board. FaithAnn made a motion to appoint Heidi Bond as trustee to finish Margaret Woodrow's term, ending in 2021.

The Board has decided to put NYSERDA on hold at this time.

The updated by-laws were reviewed. FaithAnn made a motion to accept the by-laws as presented with additional changes as noted. Jackie seconded. All were in favor. Motion passed.

Michael is waiting to hear back from Greg Hardy regarding fixing the facia.

The computer policy was reviewed. Jackie made a motion to accept the computer policy as presented. FaithAnn seconded the motion. All were in favor.

The Board briefly reviewed the Friends of the Library information.

Jackie made a motion to adjourn the meeting at 5:17 p.m. FaithAnn seconded. All were in favor. Motion passed.

Respectfully submitted,

Kaitlyn Forbes