

Richfield Springs Public Library
Board of Trustees Meeting Minutes

May 6, 2019

Present: Alice Mahardy, Michael Marmet, FaithAnn Young, Kaitlyn Forbes, Harriett Geywitts, Jackie Hinckley, Marjorie Walters

Michael Marmet called the meeting to order at 3:45 p.m.

Minutes from the previous meeting were reviewed. FaithAnn made a motion to approve the minutes. Alice seconded the motion. All were in favor. Motion passed.

March and April 2019 vouchers were reviewed. Alice made a motion to accept the financials as presented. Michael seconded. All were in favor. Motion passed.

The financial information for March and April 2019 were reviewed. Marjorie made a motion to accept the financial information as presented. FaithAnn seconded. All were in favor. Motion passed.

The Board of Trustees discussed purchasing a projector for library use. FaithAnn made a motion to approve the purchase of an Epson Projector and accessories with monies from the L7410.4 fund as well as the Stewarts Grant. Marjorie seconded this motion. All were in favor. Motion passed.

The Board of Trustees discussed the new requirements for sexual harassment training. It was decided that the board would come together in an evening to complete the training. Date to be forthcoming.

The board discussed the automation fee cycle options. The board decided that the 3 year cycle is what works best for our library and when it comes time to vote we will vote as such.

Kaitlyn presented information about the NYS law prohibiting smoking within 100 feet of the library, coming into effect in June 2019. The library will continue to post no smoking signs, contact the Village Department of Public Works to remove butt cans and inform all staff and patrons of the changing law.

Marjorie Walters would like to be an advisor to the Board and retire as an official member. Marjorie has served the board for many years and her continued input and advisement is a valuable asset to the Board of Trustees.

Jackie Hinckley expressed an interest in joining the Board of Trustees.

Alice made a motion that in consideration of Marjorie retiring from the board and staying on as an advisor, we appoint Jackie Hinckley to fill out Marjorie's term. FaithAnn seconded this motion. All were in favor. Motion passed. Jackie Hinckley will complete Marjorie Walter's term on the Richfield Springs Board of Trustees, ending in 2020.

Michael has spoken to a few different people regarding NYSEERDA and they are currently looking into different grants that may be available to the library for free energy audits. Michael will be providing the board with a list of programs we may qualify for at our next meeting.

Michael will be contacting Greg Hardy regarding the fascia that needs fixing.

Kaitlyn will be forwarding a copy of the bylaws to each board member and the board will be discussing these laws at our next meeting.

Kaitlyn will be contacting Tom Kline and Gary Parese regarding the ceiling. Kaitlyn will discuss with them if there is a solution to the peeling and the cost of that solution.

FaithAnn made a motion to adjourn the meeting at 4:55 p.m. Alice seconded the motion. All were in favor. Motion passed.

Respectfully submitted,

Kaitlyn Forbes