

Richfield Springs Public Library
Handicapped lift/elevator rules of use

The lift/elevator equipment is exclusively for the use of the elderly and the physically handicapped during the hours of official use of the building or scheduled events for the public. It is a means of ingress and egress from the building and a means by which the handicapped can access the specially designed rest room in the basement. Other uses are prohibited, unless authorized by library staff.

The outside door (to the parking lot) must be unlocked, and the lift/elevator equipment must be accessible for use by the elderly and the physically handicapped during library hours and during scheduled public events at other hours.

For access to the library floor level, the upstairs elevator/lift is to be unlocked (enabled electrically by the cylindrical key) on the library floor. For scheduled public events, the person responsible for the keys to the outside doors is also responsible for the elevator keys and their proper use according to this policy, including ensuring that the upstairs elevator/lift door is locked (disabled electrically by the cylindrical key) AND the outside door is locked before the building is vacated.

Four County Library System delivery services has ongoing access to the lift.

Updated: 10/18/18
Approved:10/18/18