

Richfield Springs Public Library  
Child Safety and Supervision Policy

The Richfield Springs Public Library is dedicated to providing a warm and welcoming space for children of all ages to enjoy. It is for the safety of children that the Richfield Springs Public Library has adopted a Child Safety and Supervision Policy.

Parents and caregivers are responsible for their children in the library. The library staff will not assume responsibility for a child whom is left unattended. Children under the age of 10 must always have supervision from an adult or caregiver over the age of 14. Children ages 10-13 are able to use the library without direct supervision for short periods of time. If this is to occur the parent or caregiver must leave contact information with staff members in case of an emergency. Children ages 14 and up are able to use the library unsupervised.

The ages suggested are an approximation. The ultimate decision of supervision lies within the library staff.

If a child is between the ages of 7-10 and are attending a library sponsored program their parents are able to use other library services while the child is in the program. They must pick up their child as the program comes to a conclusion.

Children who are unattended and causing a disruption in the library will be asked once to modify their behavior. If a child has to be asked again to not be disruptive, they will be asked to leave the library for the day. If this occurs and a child needs to contact their parent or caregiver staff will assist them in doing so.

If a child is left unattended at closing time every effort will be made to contact the child's parent. After 15 minutes of no response from the child's parent the library will contact local law enforcement. If this occurs a written report will be completed and given to both the Library Director and Board of Trustees.

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