

**Meeting Minutes May 4, 2026
of The Milford Free Library Board of Trustees**

Meeting Held:	May 4, 2026 4:34pm – 5:34pm At the Milford Free Library @ 64 South Main Street, Milford NY
Board Members Present:	Judy MacLachlan Maria Meyer Marie Petta Kathy Shirm Vera Sosnowski
Board Members Absent:	Crystal Huffstickler-Reder (Excused), Amanda Baysinger (Excused)
Also Present:	Karen Zimba, Library Director Susan Stockdale, Library Assistant

I. Opening of the Meeting, *Maria Meyer*

A. Call to Order:

The meeting was called to order at 4:34 pm by Maria Meyer.

B. Additions to the Agenda:

C. Adoption of Past Meeting Minutes:

March meeting minutes were approved unanimously by voice vote.

II. Reports

A. President's Report, *Maria Meyer*

No formal report

B. Library Director's Report, *Karen Zimba*

A Collections Policy was obtained from NYS Library Board and will be retained at the library. The policy was submitted for formal Board approval. Vera moved and Maria seconded that the policy be approved. It was approved unanimously. Josh Cornish, MCS librarian, and Karen will be working together to encourage children to get their own library cards. Karen will attend the Community BBQ at MCS to help with this endeavor. The Four County Library Dinner will be held on June 1st at the Afton River Club. If interested in attending, please let Karen know. The annual library report was submitted on April 16th. The Four County Library website will be updated on May 8th from 2-7am.

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The Village Board said that a public notice and sealed bids are required for the construction project. A public notice will be published in the Freeman's Journal on May 7th and May 14th. Michele Weigl, village clerk, will open bids. The library survey has had twelve responses. Barbara Campbell award applications are being reviewed. Town of Milford History available for \$12.50. Dan Dofton, new IT staff for Four County, will be working with Karen for updates.

C. Secretary's Report, Crystal Huffstickler-Reder
Absent – excused

III. Old Business – none

IV. New Business

\$33,168 – 90% of construction grant received; \$32,500 tax levy from MCS received. Audit for 2025 was completed on January 7, 2026 by Judy MacLachlan. Vera moved to approve, Maria seconded, all approved. Amanda Baysinger and Crystal Huffstickler-Reder's memberships until 2030 on the Milford Free Library Board were approved. Discussion about new furniture with Karen requesting all items from previous email be purchased with exception of table. Judy moved to approve Karen's request, Vera seconded. Judy, Vera, Marie and Maria voted yes, Kathy abstained. Motion approved. Book Sale will be held this year in conjunction with the village's celebration of America's 250 anniversary probably in August or September.

V. Adjournment, Maria Meyer

The Board resolved to adjourn the meeting at 5:34pm. All in favor.

****Next Meeting scheduled for Monday, July6, 2026 at 4:00pm. Location TBA**

Respectfully Submitted,
Marie Petta
Marie Petta

Secondary Secretary

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Trustees of the Milford Free Library,

Milford NY: in alphabetical order: Amanda
Baysinger

Crystal Huffstickler-Reder, Judy MacLachlan,
Maria Meyer, Marie Petta; Kathy Shirm &
Vera Sosnowski

Library Director: Karen Zimba

Library Assistant: Susan Stockdale