

Meeting Held:	Monday, August 4, 2025; 5:30-6:30p		
Board Members Present:	Crystal H Maria M Marie P Kathy S Vera S Judy M	Board Members Absent:	NA
Also Present:	Karen Z, Library Director Susan S, Library Assistant Amanda Baysinger, Guest		

I. Opening of the Meeting, *Maria*

A. Call to Order: The meeting was called to order at 5:36p by Maria Meyer.

B. Adoption of Past Meeting Minutes: On the motion of Maria, seconded by Judy, the Board approved the minutes of the April meeting. All in favor.

II. Reports

A. President's Report, *Maria*:

- NA

B. Library Director's Report, *Karen*:

- Community Raffle for shredder and book bags - name will be chosen by Karen
- Summer Reading 2025
 - Performer - low turnout d/t other events that night, but great performance by Nate the Juggler; Karen will submit photo to 4CLS Newsletter
 - Community Participation - how to increase? Discussed: Friday Morning meeting, Morning Roar (one and done instead of classroom visits); Class Dojo - asking MCS librarian to post school-wide; School Newsletter
- Books on CD - program officially ended through 4CLS; MFL will maintain our own collection moving forward
- Local service providers beginning to use library space for services
- Attended GMHA Talk on Civil War Soldiers by Frank Antonucci, featured Bicentennial Quilt made by local librarian cohort; MFL has book containing history of the quilt and its meaning; Karen will submit photo of quilt with former librarian to 4CLS Newsletter
- Research Center, which contains Ancestry.com, is part of 4CLS services to which we subscribe; Joanne Bliss would like to donate funds to cover cost of this service for a year; MFL will reevaluate future subscription to this service

C. Treasurer's Report, *Vera*:

- Financial Reports for June and July 2025 presented and reviewed, reports accepted by Board.
- Review and Discussion of Summer Reading Challenge funds

D. Secretary's Report, *Crystal*:

- NA

III. New Business

- A. Milford Community Fire Tragedy - MFL's involvement in efforts: jar for monetary donations to be given to affected families through United Methodist Church; library will be a pick up spot for Tshirt fundraiser through MCS art teacher; Milford Strong sign for front yard to show support
 - On the motion of Kathy, seconded by Marie, the Board approved a donation from MFL to Fire victims. All in favor.
- B. New Board Member: On the motion of Crystal, seconded by Marie, the Board approved new board member Amanda Baysinger. All in favor.

IV. Old Business

- A. Annual Book Sale
 - Made \$200
- B. Community Survey - Review and discussion
 - Goal: to survey community about access to services, and future wants
 - Updates: Obtained access to district mailing list through MCS to use when sending out survey
 - Discussion of Survey Format:
 - a) Preface - intro survey to community in connection to construction
 - b) Work on formatting to condense it to one page
 - c) More open ended response for questions - e.g. about future services/improvements
 - d) Both paper/pen and digital forms offered
 - e) Offer both (up to 4) checkboxes and optional narrative answer space
 - f) Survey Subcommittee meeting to be scheduled for September: Susan, Maria, Karen, Crystal and potentially Amanda
- C. Construction Update
 - Update from Brian (4CLS) - everything is behind in review and processing for construction grant d/t government developments
 - Still awaiting communications from Craft Construction; Vera will follow up with William Craft on schedule
 - Will MFL have to amend the date of construction on grant application d/t timeline with the construction company?

V. Other: NA

VI. Adjournment: Maria called to adjourn the meeting at 6:30p.

****Next Meeting scheduled for Monday, October 6, 2025 at 6:30p at the residence of Maria M; subject to change****

Respectfully Submitted,
Crystal H uffstickler
Board Secretary

Trustees of the Milford Free Library,

Milford NY: in alphabetical order:

Crystal H, Judy M, Maria M;

Marie P; Kathy S & Vera S

Library Director: Karen Zimba

Library Assistant: Susan Stockdale

