



November 2023 Meeting Minutes of The Milford Free Library Board of Trustees

64 South Main Street, Milford NY 13807
PO Box 118, Milford NY 13807
(607) 287-9076; mi.ill@4cls.org

Meeting Held:	Monday, November 6, 2023; 6:30-7:30pm At the Milford Cultural Center - 77 N Main Street, Milford NY
Board Members Present:	Crystal Huffstickler Maria Meyer Kathy Shirm Vera Sosnowski
Board Members Absent:	Judy MacLachlan
Also Present:	Karen Zimba, Library Director Susan Stockdale, Library Assistant

I. Opening of the Meeting, *Maria Meyer*

A. Call to Order: The meeting was called to order at 6:35p by Maria Meyer.

B. Additions to the Agenda: None

C. Adoption of Past Meeting Minutes: None

II. Reports

A. President's Report, *Maria Meyer*

- Centennial Updates (see below)

B. Library Director's Report, *Karen Zimba*

- 4CLS Day of Learning – Monday 10/16/23
- Barcoding
- Library Set Up
- 4CLS Open House – Monday 10/30/23
 - Go Live date - 12/12/23
- Halloween –Tuesday 10/31/23
- November 2023 4CLS Newsletter
 - Future Fire Safety Program
- ALA Grant Letter re: construction/improvements (see below)
- Old Documents
- Centennial Updates (see below)
- Youth Services Meeting in Cooperstown 11/6/23
- Barb's Memorial Garden
- Donation of Calendars by David Keihm

- Safety in Rural Libraries - future library project

C. Treasurer's Report, Vera Sosnowski

- NA

D. Secretary's Report, Crystal Huffstickler

- Meeting Minutes
 - Plans to upload minutes to library website
 - Template - revised

III. Old Business

A. Centennial Celebration

1. Karen - invites mailed, flyers posted, RSVPs, update on magician, story submission to Daily Star, menu discussion, program discussion, 'history of library' project update, poster board displays, continuing to gather memorabilia, set up of space, clean up responsibilities

B. Building/Infrastructure Repairs/Upgrades

1. Karen - ALA Grant - library needs to determine next action steps for expansion and repair of windows

IV. New Business

A. Ornament Making Workshop at the Milford Indoor Farmers' Market Days (Nov 19 and Dec 16, 2023 at the Milford Cultural Center)w2

1. Crystal, Maria, Sybil's Yarn Shop owner Jeanetta, and community member Susan are involved, Yarn Shop donating yarn and labor
2. Board agreed to approve purchase of materials for workshop

V. Other

A. NA

VI. Adjournment, Maria Meyer: Meeting adjourned at 7:45p by Maria Meyer.

**Next Meeting scheduled for
Monday, December 11, 2023 at the Milford Free Library;
subject to change**

Respectfully Submitted,

**Crystal Huffstickler
Board Secretary**

Trustees of the Milford Free Library,
Milford NY: in alphabetical order:
*Crystal Huffstickler, Judy MacLachlan, Maria
Meyer; Kathy Shirm & Vera Sosnowski*

Library Director: *Karen Zimba*