



DIRECTOR'S REPORT  
September 2021

Monthly patron visit number: 752 (654 in 2020)

Public computer usage: 138 (67 in 2020)

New library cards: 34 (23 in 2020)

Circulation

Bar coded items 737 (706 in 2020)

Renewals 108 (105 in 2020)

ILL

Loaned out 92 (91 in 2020)

Borrowed 223 (149 in 2020)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Sep YTD Total
<b>Patrons 2019</b>	723	655	709	718	808	757	882	950	731	857	699	587	6933
<b>Patrons 2020</b>	702	662	400	closed	closed	245	485	610	654	644	497	514	3758
<b>Patrons 2021</b>	487	525	590	625	572	649	822	696	752				5718
<b>Circulation 2019</b>	774	638	696	585	649	625	793	842	628	665	641	576	6230
<b>Circulation 2020</b>	762	731	676	21	34	313	631	727	706	691	528	612	4601
<b>Circulation 2021</b>	576	590	640	622	676	724	1069	969	737				6603

**Programs**

Book Club via Zoom	5
ABC Family Scavenger Hunt	29
Story Time Sept. 4	9
Story Time Sept 18	5
Owl bean art take and make	5
Hedgehog take and make	2
Washi tape owl self directed	10
Paper plate owl self directed	8

## Grants

1. Construction Grant: We were notified on September 28 that our Construction Grant had received approval from FCLS board of trustees for the submitted amount, \$60,334. It will now be submitted to the state for final approval.

## Outreach

1. The MCS 4<sup>th</sup> grade come to the library on Sept 18. There were 27 students and 4 adults. Any student who did not already have a library card received one. All students did the ABC scavenger hunt and got a goodie bag. I also did a tour of the library and shared information on our services. One student returned last week with her mother so her younger sister could get her own card.
2. The library had a table at the Cauliflower Fest. I manned the table with help from Steve Finkel, Julia Marks and Aggie Laub. Many thanks to the Marks family for assistance with set up and break down. We sold \$67.50 in books, got \$7 in donations and 6 emails for the newsletter. One woman expressed interest in the book club; she is friends with current members but took the opportunity to ask for an email with more information.

## Financial

1. Planning is underway for the October book sale and chicken barbecue.
2. While at the school last week, they had me sign the 'contract for services' which will spur the remittance of the \$4000 check for this fiscal year. MCS has a fiscal year July 1 to June 30. Please note that due to COVID our check was later last year which will likely cause it to appear that we received two MCS payments in one FPL fiscal year as we are on a Jan-Dec year.
3. With this report I have submitted a first draft of next year's budget. Traditionally, the director submits to the board in October. I am happy to answer any questions at this time or over the next month. The board discusses in November, adjustments are made as needed, and the board adopts in December.

## Four County Library System

1. Steve Bachman, director of FCLS, will be joining us at the October meeting to discuss the details of a ballot initiative to provide stable funding for the library. To prepare for this meeting, Steve Bachman sent a copy of the School Ballot Referendum Toolkit for Public Libraries. I have included with this report.
2. By October 31, FPL must commit to services that we will purchase from FCLS next year. I have included in the budget the same services we purchased this year:

a) Automation	\$4726
b) Audio Circuit	\$ 300
c) Video Circuit	\$ 200
d) Large Print	\$ 200
e) Download Zone	\$ 66
f) Research Center	\$ 230

Please advise if you would like any changes.

3. We have received two small tablets and scanners to be used to do outreach events (new cards and check out books) or for use in the library to do circulation tasks away from the circulation desk. Training will take place in the next week or so. This is exciting as we begin to bring library services to people outside the building. FCLS was able to secure the new equipment with funding from a government grant.