

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Ciccirelli, Vice President

Trustees: James Dunham  
Katharine Kittredge  
Cheryl Lidell  
Gary McCall  
William Priscott

December 5, 2022 - Annual Meeting - 7:30 PM

**Present:**

**Trustees:** Kim Barker, Rick Ciccirelli, Jim Dunham, Cheryl Lidell, Gary McCall, Katharine Kittredge, William Priscott

**Absent:** Cher Douglas (Director)

**Treasurer:** Amy Beck

**Community Attendees:** none

**Discussion:**

**PUBLIC ACCOUNT:**

**Payroll:**

- Due to the minimum wage increase to \$14.20/hr. as of 01/01/2023, based on the total hours worked in 2022 (estimated 1,800, not including Director's salaried hours), we can estimate an increase of \$1,800 due to the +\$1/hr. increase from 2022.
  - o There was a discussion of increasing the Director's salary/hourly wage in 2022. With the proposed increase of \$4,400 in the payroll budget for 2023, this will cover the estimated \$1,800 for the minimum wage increase and will give room for Director's salary increase as well.
  - o Another option- raise the hourly rate to higher than the minimum wage for staff for retention/hiring incentives and the remaining could be used for Director's compensation increase.

**Telephone/Electric:**

- Decrease Telephone budget allocation by \$200 due to cost-saving changes made in 2022
- Increase of Electric budget allocation by \$225 to compensate for overage in 2022

**Four County:**

- Increased slightly from original budget of \$4,400 to \$4,525.00 due to slight overage experienced in 2022.

**Fuel Oil:**

- Due to inflation in 2022, the price of fuel was greatly affected. Anticipating this continuing through 2023, raise the budget allocation for this expense category by \$1,000.

**Insurance:**

- Due to the research of other insurance agencies with the same coverage as we currently hold, we can lower this budget allocation by \$2,500.00

*Board Approved: 2/6/2023*

- As presented by Tri-Town Insurance's quote/email - Michigan Miller is the cheapest coverage at an estimated ≈\$1,900/year
- This DOES NOT include Worker's Comp Insurance coverage. If the WC insurance is lower, it will free up more monies in the payroll category.

Continuing Education:

- Lowering this slightly by \$150, can allow monies to be distributed to other expense categories where they will be utilized more. This category has been unused/minimal for the last 3 years consecutively.

Grounds Maintenance:

- Decreased by \$1,000 due to the large surplus of funds allocated to this expense category as Trustees took over the shoveling/lawn care duties throughout the 2022 year.

PRIVATE ACCOUNT:

Revenue:

- Estimated INCREASE in carryover monies from \$4,100 to \$7,000
  - Due to the additional funding/donations/grants received unexpectedly in 2022
- Increased Endowment by \$500 due to 2022 data of disbursements received.
- Increased Services by \$100 as based on 2022 data.
- Removed the NYS Grant budget line as we do not have any known grant opportunities/applying for to fulfill this item.

Expenses:

- Increased Lending Media allowance by \$1,000 to accommodate more purchases for the library.
- Decreased Programming allowance by \$250 due to category inactivity and allotment to other more utilized expense types.
- Leftover unused monies of \$1,639 applied to Capital Projects account.

Overall Comments:

- Consider drafting a letter and application for additional funding from WPCSD due to inflation

**Final Proposed Budget:**

2023 General Budget \$68,000.00  
 2023 Private Budget \$30,000.00

**Motion:** Kim B made a motion to accept the budgets and seconded by Cheryl L; all in favor.

Meeting adjourned at 8:00PM

Cheridan C. Douglas, Director  
*Prepared from notes provided by Amy Beck*

*Board Approved: 2/6/2023*