

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Ciccirelli, Vice President

Trustees: James Dunham
Katharine Kittredge
Gary McCall
William Priscott

November 7, 2022 - Regular Meeting - 6:30 PM

Present:

Trustees: Kim Barker, Jim Dunham, Gary McCall, Katharine Kittredge, William Priscott

Absent: Rick Ciccirelli, Cher Douglas (Director)

Treasurer: Amy Beck

Community Attendees: Cheryl Lidell

Minutes: The minutes for October 2022 meeting were reviewed. Jim D made a motion to accept and seconded by Katharine K; all in favor.

Treasurer's Report: The Treasurer's reports for October 2022 were presented by Amy Beck. Jim D made a motion to accept the Treasurer's reports as presented and seconded by Gary M.; all in favor.

Kim B made a motion to transfer \$1,500 from Capital Projects in the Private Fund into the Public Fund to satisfy the deficits in Fuel Oil and seconded by Jim D; all in favor.

Director's Report: The Director's report for October 2022 was submitted by Cher D via e-mail. Kim B made a motion to accept and seconded by Jim D.; all in favor.

Committee Reports:

- **Building & Grounds:**
 - Lawn/Snow Maintenance: Jim D. to get quotes for snow removal.
- **Technology:**
 - No technology updates as Rick C absent.
- **Administration:**
 - Insurance: Jim D received additional information from insurance carrier outlining differences in proposal plans. Jim to notify insurance carrier of motion to transfer coverage and will also inquire about associated cost of increasing general liability coverage from \$300,000 to \$1,000,000.
 - Motion made by Jim D. to transfer coverage to Michigan Millers and seconded by Katharine K; all in favor.
 - 2023 Budget: Amy B. presented her projections for 2023. Board is to continue reviewing and to vote on final budget at December meeting.
 - Wages increasing again due to min wage increase; may need to reduce hours, reduce lending media account, technology account
 - Continue to come up short in funds for cleaning, yard/snow maintenance. May need staff to be spending last half hour of business hour cleaning in order to use funds for snow removal.

Board Approved: 12/5/2022

- Due to increased cost of doing business, need to strongly consider going to WPCSD for increase to the Tax Levy funds received.
- Sexual Harassment Prevention Training: Board members reminded to get certificates of completion for Sexual Harassment Training to Cher D. for compliance.
- New Board Member: Cheryl Lidell attend the meeting at Jim D's invitation and at the end of the meeting stated that she would like to join the Board. Kim made a motion to accept Cheryl as a Board member and seconded by Jim D.; all in favor.

Correspondence: None

Public Expression: None

Meeting adjourned at 7:50PM

The next meeting will be held on Monday, December 5, 2022 at 6:30PM.

Cheridan C. Douglas, Director
Prepared from notes provided by Kim Barker