

# **Lisle Free Library – Director’s Report**

Reporting: December 2022

## Programming:

The Library hosted a Holiday Party on Wednesday, December 28<sup>th</sup> @ 5:30pm. Five participants attended for a wrapped book gift exchange and potluck snack buffet. Members discussed book picks for 2023 and how to increase participation.

## Trustee Training:

The State is encouraging libraries to adopt a policy regarding the new trustee training requirement. Most Libraries’ policy puts the library board, specifically the board president, as the enforcer. The Trustee Handbook is an excellent source for content.

In addition to the trustee orientation webinars, 4CLS will work to make more trustee training opportunities available during 2023 and beyond; webinars will be scheduled in January. (Note: The state has recently determined that Sexual Harassment Prevention training does NOT count towards the trustee training requirement. Trustee training should relate to the duties and responsibilities of being a trustee.)

## Computer Area:

With respect to the upgraded public computer terminal area, I was unable to make any progress with reaching out to the Community Fund of South Central New York for further grant funding options. However, they just announced that the first cycle of small grants is now open for 2023. We are eligible to submit a proposal for a program, small capital purchases, or capacity building projects valuing \$250 - \$5,000. I will be contacting them about the possibility to apply for a second grant on the same project.

## Proposed Closures for 2023:

The following holidays are proposed for closure in the coming calendar year:

- New Year’s Day (Observed) – Monday, January 2<sup>nd</sup>
- Memorial Day – Monday, May 29<sup>th</sup>
- Independence Day – Tuesday, July 4<sup>th</sup>
- Labor Day – Monday, September 4<sup>th</sup>
- Thanksgiving Day – Thursday, 23<sup>rd</sup>
- Christmas Day – Monday, December 25<sup>th</sup>

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MONTH				BOOKS OUT				AUDIO				ILL STATS		TECHNOLOGY		
	ATTEND	?	MAT'L	AN	JN	AF	JF	MAGS	ADULT	JUV.	TOTAL	IN	OUT	COM	WIFI	WPV
<b>Dec 2021</b>	<b>147</b>	<b>24</b>	<b>13</b>	13	25	149	158	5	9	0	<b>359</b>	210	178	6	93	114
<b>Jan 2022</b>	<b>275</b>	<b>88</b>	<b>11</b>	6	17	121	60	0	7	8	<b>219</b>	138	210	6	124	189
<b>Feb 2022</b>	<b>235</b>	<b>65</b>	<b>25</b>	14	43	127	199	1	26	10	<b>420</b>	313	183	16	140	242
<b>Mar 2022</b>	<b>250</b>	<b>57</b>	<b>21</b>	36	15	121	152	0	27	7	<b>358</b>	252	223	11	155	264
<b>Apr 2022</b>	<b>238</b>	<b>63</b>	<b>18</b>	19	13	127	177	1	23	3	<b>363</b>	266	193	25	150	123
<b>May 2022</b>	<b>338</b>	<b>71</b>	<b>42</b>	29	31	119	193	0	27	8	<b>407</b>	260	190	32	186	176
<b>June 2022</b>	<b>372</b>	<b>74</b>	<b>47</b>	21	4	181	51	5	16	11	<b>289</b>	346	192	38	210	N/A
<b>July 2022</b>	<b>351</b>	<b>60</b>	<b>62</b>	30	12	206	200	2	27	7	<b>484</b>	344	193	54	186	N/A
<b>Aug 2022</b>	<b>376</b>	<b>79</b>	<b>71</b>	17	13	196	196	6	25	6	<b>459</b>	283	251	43	248	53
<b>Sept 2022</b>	<b>316</b>	<b>63</b>	<b>71</b>	9	26	178	186	0	20	8	<b>427</b>	299	223	51	270	43
<b>Oct 2022</b>	<b>307</b>	<b>53</b>	<b>60</b>	28	12	154	111	1	14	1	<b>321</b>	226	180	39	217	50
<b>Nov 2022</b>	<b>257</b>	<b>63</b>	<b>62</b>	48	10	139	54	1	19	1	<b>272</b>	178	205	37	240	32
<b>Dec 2022</b>	<b>184</b>	<b>44</b>	<b>24</b>	22	5	151	55	2	9	3	<b>247</b>	194	141	13	248	10