

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Ciccirelli, Vice President

Trustees: Kimberly Chidester  
James Dunham  
Katharine Kittredge  
Gary McCall  
William Priscott

August 2, 2021 - Regular Meeting - 6:32PM – Hybrid (Live & ZOOM) Meeting

**Present:**

**Trustees:** Kim Barker, Kim Chidester (virtually), R. Ciccirelli, Jim Dunham, Katharine Kittredge, Gary McCall, William Priscott

**Absent:** none

**Library Director:** Cher Douglas

**Treasurer:** Amy Beck (virtually)

**Community Attendees:** Nicholas Cortese (attorney)

**Minutes:** The July 2021 meeting minutes were presented. Rick C made a motion to accept and second by Gary M. All trustees in favor and minutes accepted.

**Treasurer's report:** The treasurer's reports for July were presented. Kim B made a motion to accept and second by Kim C. All trustees in favor and reports accepted.

**Director's Report:** The July 2021 Director's reports were reviewed and discussed. A motion was made by Jim D to accept the reports as presented and Rick C second. All trustees were in favor and motion accepted. Key points included: Updates on current Library programming including Summer Reading Program and Book Club, a successful book giveaway, circulation desk computer issues, and new required policy mandate.

**Old Business:** None

**Committee Reports:**

○ **Building & Grounds**

- Mask Mandate: CDC guidelines now urge all individuals to wear masks indoor regardless of vaccination status. The local situation will be monitored closely but no policy change at this time.
- Parking Lot: Trustees completed the recommended fact finding and found that the survey conducted in November 2019 listed a legal easement with reference source. Town of Lisle Attorney, Nicholas Cortese, suggested a Trustee acquire a certified copy of the reference page from the Broome County Clerk's Office. Jim D accepted that action.
- Book Drop: Patrons noticed staff of wasp nest in book drop. Wasps to be sprayed before Jack & Keith Dunham collect the book drop for refurbishment later this month. Also there was discussion about paint colors and applying a logo to the street side wall.

- Window Coverings: Street facing windows have either no or damaged blinds. Kim B and Cher D to research options.
- Grounds Maintenance: Kim B to contact cleaner to discuss floors, bathroom, and windows.
- **Technology**
  - Video Conferencing: Rick C is conducting due diligence on insuring we get the best price for technology purchases either through utilizing a government rate or tax-exempt status. Cher D to research purchasing software packages through a nonprofit support vendor.
  - Security Surveillance: Rick C is still completing the action of researching security cameras and installation options for around the exterior of the building.
  - Circulation Desk Computer: The desktop used by staff at the circulation desk completely malfunctioned on 7/27/2021. Rick C to collect payment information from Treasurer and order a new machine promptly.
- **Policy**
  - Airborne Infectious Disease Exposure Prevention Plan: Per NYS HERO Act, the aforementioned policy needs to be drafted and adapted. Cher D accepted this action.

**New Business:** Jim D updated the Trustees on his search to find a local, historically significant building for a Town of Lisle Historical Society. Several properties have been located and further discussion is required.

**Correspondence:** None

**Public Expression:** None

Meeting adjourned at 8:20PM

The next meeting will be held on Tuesday, September 7, 2021 at 6:30PM.

Cheridan C. Douglas, Director