

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Ciccicarelli, Vice President

Trustees: Kimberly Chidester  
James Dunham  
Katharine Kittredge  
Gary McCall  
William Priscott

October 4, 2021 - Regular Meeting - 6:30 PM – Hybrid (Live & ZOOM) Meeting

**Present:**

**Trustees:** Kim Barker, Rick Ciccicarelli, Jim Dunham, Katharine Kittredge, Gary McCall

**Absent:** Kim Chidester, William Priscott

**Library Director:** Cher Douglas

**Treasurer:** Amy Beck

**Community Attendees:** none

**Minutes:** The September 2021 meeting minutes were reviewed. Jim D made a motion to accept and second by Gary M. All trustees in favor and minutes accepted; all in favor.

**Treasurer's report:** The Treasurer's reports for September 2021 were presented by Amy Beck. Kim B made a motion to accept the Treasurer Reports and seconded by Katharine K.; all in favor.

**Director's Report:** The September 2021 Director's report was presented by Cher D. Jim D made a motion to accept the report and seconded by Katharine K; all in favor.

**Committee Reports:**

- **Building & Grounds**
  - Parking Lot: Gary M. provided update on parking lot striping: no paint supplies currently available, possibly waiting until spring.
  - Dropbox: The dropbox has been fully restored and returned. What a wonderful improvement! Rick C to work with supplier to get "Book Drop" lettering.
  - Window Coverings: Kim B and Cher D still working to design coverings. Gary M and Rick C suggested looking at local suppliers to give quotes.
- **Technology**
  - Video Conferencing: Rick C continues to work on the necessary equipment for the conference room.
  - Security Surveillance: Gary M. will purchase 2 temporary fire / smoke alarms and install. Rick C is hopeful that full fire/CO<sub>2</sub> detectors can be integrated into new security system. Rick C. will continue to work on the quote for the security technology within and outside the library.
  - Circulation Desk Computer: Rick C ordered the new circulation desk desktop computer. Estimated delivery is December 2021. Monitor already delivered.
  - Outdoor WiFi Unit: 4CLS contacted Rick C about installation. Possible opportunity to have wiring run when security system installed.

- Mobile Hotspots: 4CLS applying for grant for mobile hotspot units. Cher D to monitor available information.
- **Admin:**
  - Update still forth coming on insurance costs for the building from Amy B.
  - Amy B noted that phone bill will be over budget this year. Cher D to call phone service provider to see (1) why phone bill increased over the past year and (2) if a lower rate could be negotiated if DSL were discontinued (no longer necessary as internet backup).
- **Policy:**
  - Draft copy of the proposed "Exposure Prevention Plan" emailed to all Trustees. Cher D seeking feedback and approval at November meeting.
- **Historical:**
  - Jim D noted that establishing Historical Society requires more information and resources than currently available.
  - Cher D suggested forming a "Local History Club" to build local support/interest, organize presentations, and host contests.

**Correspondence:** None

**Public Expression:** None

Meeting adjourned at 7:35PM

The next meeting will be held on Monday, November 1, 2021 at 6:30PM.

Cheridan C. Douglas, Director

*Approved on Monday, November 1, 2021*