

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Cicciarelli, Vice President

Trustees: Kimberly Chidester  
James Dunham  
Katharine Kittredge  
Gary McCall  
William Priscott

November 1, 2021 - Regular Meeting - 6:30 PM – Hybrid (Live & ZOOM) Meeting

**Present:**

**Trustees:** Kim Barker, Kim Chidester (via Zoom), Rick Cicciarelli, Katharine Kittredge, Gary McCall

**Absent:** Jim Dunham, William Priscott

**Library Director:** Cher Douglas

**Treasurer:** Amy Beck

**Community Attendees:** none

**Minutes:** The October 2021 meeting minutes were reviewed. Kim B made a motion to accept and second by Rick C. All trustees in favor and minutes accepted; all in favor.

**Treasurer's report:** The Treasurer's reports for October 2021 were presented by Amy Beck.

- Kim B motioned to transfer \$250 from Cleaning (Private Acct) to Telephone (Public Acct) and second by Gary M; all in favor.
- Rick C motioned to transfer \$1,000 from Technology (Private Acct) and \$1,000 from Capitol Projects (Private Acct) to Payroll (Public Acct) and second by Kim B; all in favor.

Rick C made a motion to accept the Treasurer Reports and seconded by Gary M.; all in favor.

**Director's Report:** The October 2021 Director's report was presented by Cher D. Kim B made a motion to accept the report and seconded by Kim C; all in favor.

**Committee Reports:**

- **Building & Grounds**
  - Parking Lot: Gary M. stated that paint supplies still unavailable for parking lot striping. Between supply acquisition and budgeting constraints, project postponed until Spring 2022.
  - Basement: Gary M. stated that a dehumidifier was installed, greatly improving air quality.
  - Dropbox: Cher D to contact various vendors for "Book Drop" lettering.
- **Technology**
  - Video Conferencing: Rick C continues to work on the necessary equipment for the conference room.
  - Security Surveillance: Gary M. installed one smoke detector installed and will installed another later this month. Rick C. will continue to work on the quote for the security technology within and outside the library; however, this effort may be paused until after 2022 budget is settled.

- Circulation Desk Computer: Rick C confirmed that the new circulation desk desktop computer and screen were delivered one month early. Installation set for this month.
- **Policy:**
  - Draft copy of the proposed “Exposure Prevention Plan” emailed to all Trustees. Policy was reviewed. Rick C made a motion to accept the policy and seconded by Gary M.; all in favor.

**Correspondence:** None

**Public Expression:** None

Meeting adjourned at 7:30PM

The next meeting will be held on Monday, December 6, 2021 at 6:30PM.

Cheridan C. Douglas, Director

*Approved by Board on 12/6/2021*