

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Cicciarelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham
Katharine Kittredge
Gary McCall
William Priscott

October 5, 2020 - Regular Meeting - 6:30PM – ZOOM Meeting

Present:

Trustees: Kim Barker, R. Cicciarelli, William Priscott, Katharine Kittredge, and Jim Dunham

Absent: Gary McCall

Secretary/Treasurer: Kim Chidester

Library Director: Cher Douglas

Community attendees: None

Secretary's report: The September 2020 meeting minutes were presented. Kim B. made a motion to accept and second by Jim D. All trustees in favor and minutes accepted.

Treasurer's report: The treasurer's report was read from the September 2020 meeting. A motion was made by Kim B and second by Katharine. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$4,453.55 and bills paid from the Private account amounted to \$3792.23.

Director's Report: The September 2020 Director's report was reviewed and discussed. A motion was made by Jim D to accept the report as presented Bill P. second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: The Library is currently open to the public. All staff and patrons are respectful of all the COVID-19 restrictions that are in place and are not having any issues with social distancing. Cher is contacting the Town of Lisle for when they are holding their sexual harassment training. **A special note* that on October 19th Cher informed us that the sexual harassment training will be held on Thursday, October 29, 2020 7:30PM at the Lisle Fire Company.** Cher reported that the staff is willing to attend and hand out candy at the Lisle Fire Company's "trunk or treat" held on October 31, 2020 at 3:00PM – 5:00PM. The library's circulation numbers are looking good with most patrons visiting Thurs-Sat. No computer usage is allowed at this point. However, should there be another spike in the COVID-19 numbers, Cher informed the trustees that the library staff is ready to return to "curbside" until it is again safe for re-opening.

Old Business: None

Committee Reports: Building & Grounds – Cher reporting that she was having the furnace cleaned. We are also relieved to have Tessa (Call) Giacalone resume the cleaning duties for the Library. We expect her to come in each week for 3hrs. We will continue to pay Tessa \$60.00/wk, and request that once a week that she “deep cleans” such as :(floors, dusting, and bathroom detail). Bill also agreed to assist Gary with the eavestrough repair.

Policy Committee: Cher presented the Conflict of Interest Policy. She explained that we will need to re-certify each year. Kim B made a motion to accept Jim D. second. All trustees in favor and approved. We will visit the Strategic Plan prior to next meeting. A zoom meeting is schedule for October 24th @10:00AM. We will also discuss the 2021 budget at this meeting. Cher requested the trustees to assist with chairing some committees that comprise our 5 year-Strategic Plan. Katharine will chair community engagement. Gary and Bill will chair the Building and grounds committee. Our zoom meeting will focus on our mission statement and what our values and vision is for the Library. All trustees are invited to participate in the discussion. All feedback is valued and encouraged.

New Business: 2021 Library budget will be presented at our October 24, 2020 zoom meeting. Kim C will present a tentative 2021 budget for trustee discussion and review.

Correspondence: None

Public Expression: None

Meeting adjourned at 6:30PM

Our next meeting will be held on Monday evening at 6:30PM – October 26, 2020.

Kimberly S. Chidester, Secretary