

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Ciccirelli, Vice President  
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham  
Katharine Kittredge  
Gary McCall  
William Priscott

October 26, 2020 – “November” Regular Meeting - 6:38PM – ZOOM Meeting

Present:

**Trustees:** Kim Barker, William Priscott, Katharine Kittredge, and Gary McCall

**Absent:** R. Ciccirelli and Jim Dunham

**Secretary/Treasurer:** Kim Chidester

**Library Director:** Cher Douglas

**Community attendees:** None

**Secretary’s report:** The October 2020 meeting minutes were presented. Kim B. made a motion to accept and second by Katharine K. All trustees in favor and minutes accepted.

**Treasurer’s report:** The treasurer’s report was read from the October 2020 meeting. A motion was made by Kim B and second by Bill P. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$1898.27 and bills paid from the Private account amounted to \$4319.71.

**Director’s Report:** The October 2020 Director’s report was reviewed and discussed. A motion was made by Kim B to accept the report as presented Bill P. second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Cher reported that the staff continues to clean and sanitize and will assess when it is safe to begin the patron usage of the Library’s computers. Cher reported that 104 people came or utilized our Library services in a virtual platform.

**Old Business:** None

**Committee Reports: Building & Grounds** – Cher reported that she has officially contracted with Tessa Giacalone to provide weekly Library cleaning services. This service began in early October 2020. Gary reported that mowing season has come to an end and we are ready for winter. Tessa Giacalone will be providing shoveling service. Gary stated that he was very pleased with the services that Tessa is providing. Gutters and eavestrough maintenance are currently in process. Gary will reach out to Siteworx to confirm that we would like to continue their snow plowing service. Our “book bin” maintenance is pending Roger D and Gary’s review. Hines Plumbing and heating will be providing furnace cleaning on November 10, 2020 8:30AM.

**Policy Committee:** A zoom meeting was attended on October 24<sup>th</sup> @10:00AM. The trustees in collaboration, drafted, reviewed and adopted into the bylaws the 2021 Lisle Free Library's Mission, Visions and Values Policy (Strategic Plan). Kim B made a motion to accept this policy as written to be added to the bylaws, Gary second. All trustees were in favor.

**New Business:** 2021 Library budget was presented at our October 24, 2020 zoom meeting. Kim C presented a tentative 2021 budget for trustee discussion and review. Kim B made a motion and Katharine second our 2021 Public budget of \$65,000.00 and Private budget of \$32,700.00. All trustees were in favor. Kim will continue to update the trustees of any budget updates as the 2020 year ends on any changes to our surplus/or deficit.

**Correspondence:** None

**Public Expression:** None

Meeting adjourned at 7:10PM

Our next (virtual) meeting will be held on Monday evening at 6:30PM – December 7, 2020.

Kimberly S. Chidester, Secretary