

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Ciccirelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham
Katharine Kittredge
Gary McCall
William Priscott

June 1, 2020 - Regular Meeting - 6:30PM – ZOOM Meeting

Present:

Trustees: Kim Barker, Gary McCall, R. Ciccirelli, William Priscott, Katharine Kittredge

Absent: Jim Dunham

Secretary/Treasurer: Kim Chidester

Library Director: Cher Douglas

Community attendees: None

Secretary's report: The May 2020 meeting minutes were presented. Gary M made a motion to accept and second by Katharine. All trustees in favor and minutes accepted.

Treasurer's report: The treasurer's report was read from the May 2020 meeting. A motion was made by Rick C and second by Gary. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$8,169.21 Bills paid from the Private account amounted to \$14.99.

Director's Report: The May 2020 Director's report was reviewed and discussed. A motion was made by Kim B. to accept the report as presented Rick C. second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Staff remains on furlough since April 20, 2020. Cher continues to be on payroll to ensure the Library needs are met and continues to work from home remotely. Cher attends regular Director's roundup to discuss progress on COVID-19 mandates and recommendations for opening again to the public. Gary Ellis has been contacted to both purchase materials and provide the installation of a "sneeze shield". This shield should be installed end of June. Cher has informed us that now during Phase 2, staff has returned with many COVID 19 mandates in place. Staff is sanitizing each day with wipes and will be looking into utilizing quarantine bags with patron codes and curb-side pick-up bags. All staff and patron will be mandated to wear a mask. Cher will keep trustees informed with any new developments.

Old Business: PPP loan in process

Committee Reports: Building & Grounds – None

Policy Committee: Cher reported that she will have the Library's whistleblower policy and the conflict of interest policy will be ready July/August meetings and have open discussion at that time.

New Business: Cher reported to the trustees that the staff is ready to go back to work! Kim B made a motion and Rick C. second. All trustees agreed to have the staff start work immediately adhering to all PPE requirements. Staff will perform a self-assessment before each shift to properly document compliance. The motion also includes the onset of deliveries and maintenance personnel as well. Masks are necessary to be worn by all. Due to the lack of a cleaning service, Rick will pick up a Shark vacuum cleaner for the staff to use. Cher will research into another professional cleaning service going forward and will report her findings next meeting.

Correspondence: None

Public Expression: None

Meeting adjourned at 8:00PM

Our next meeting will be held on Monday evening at 6:30PM – July 6, 2020.

Kimberly S. Chidester, Secretary