

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Ciccicarelli, Vice President  
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham  
Katharine Kittredge  
Gary McCall  
William Priscott

May 4, 2020 - Regular Meeting - 6:30PM – ZOOM Meeting

Present:

**Trustees:** Kim Barker, Gary McCall, R. Ciccicarelli, William Priscott

**Absent:** Jim Dunham, Katharine Kittredge

**Secretary/Treasurer:** Kim Chidester

**Library Director:** Cher Douglas

**Community attendees:** None

**Secretary's report:** The April 2020 meeting minutes were presented. Rick C made a motion to accept and second by Gary M. All trustees in favor and minutes accepted.

**Treasurer's report:** The treasurer's report was read from the April 2020 meeting. A motion was made by Rick C and second by Kim B. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$4,680.48 Bills paid from the Private account amounted to \$31.51.

**Director's Report:** The April 2020 Director's report was reviewed and discussed. A motion was made by Rick C. to accept the report as presented Bill P. second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Staff on furlough since April 20, 2020. Cher continues to be on payroll to ensure the Library needs are met and continues to work from home remotely. Cher attends regular Director's roundup to discuss progress on COVID-19 mandates and recommendations for opening again to the public. It was recommended to install/purchase a clear "sneeze shield" to keep staff protected. This shield should be installed mid-June. Cher shared the tentative Phase 1-5 NYS opening plan. Phase 2 allows staff to enter. Phase 3 begins to allow patrons to "trickle" in. Phase 4 resumes most services, no programs. Phase 5 – returns to normalcy. Much planning and discussion is necessary to adhere compliance with PPE requirements. Cher will keep trustees informed.

**Old Business:** None

**Committee Reports: Building & Grounds** – Gary or Rick will reach out to Gary Ellis about the purchase and installation of the "sneeze shield".

**Policy Committee:** Cher reported that she will have the Library's whistleblower policy and the conflict of interest policy will be ready mid-May and have open discussion within the June 2020 meeting. Cher presented the 2019 Annual Community report and requested Board approval. Kim B made a motion. Rick C. second. All trustees in favor and motion was carried.

**New Business:** BlueOx pre-buy authorization.

**Correspondence:** None

**Public Expression:** None

Meeting adjourned at 7:39PM

Our next ZOOM meeting will be held on Monday evening at 6:30PM – June 1, 2020.

Kimberly S. Chidester, Secretary