

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Cicciarelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham
Katharine Kittredge
Gary McCall
William Priscott

March 2, 2020 - Regular Meeting - 6:30PM

Present:

Trustees: Kim Barker, Gary McCall, Jim Dunham, R. Cicciarelli

Absent: Bill Priscott, Katharine Kittredge

Secretary/Treasurer: Kim Chidester

Library Director: Cher Douglas

Community attendees: Kay Diekow, Guest speaker from Lime – James Walsh

Secretary's report: The February 2020 meeting minutes were presented. Rick C made a motion to accept and second by Jim D. All trustees in favor and minutes accepted.

Treasurer's report: The treasurer's report was read from the February 2020 meeting. A motion was made by Rick C and second by Gary M. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$5363.64 Bills paid from the Private account amounted to \$956.95.

Director's Report: The January 2020 Director's report was reviewed and discussed. A motion was made by Kim B. to accept the report as presented Rick C second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Cher reported first a request to rename our Bylaw committee to Policy Committee. Cher reported that the annual report was completed and submitted timely. The statistics from the annual report will be utilized to educate and inform the community. Cher will submit a sample draft of the written annual community report as a prerequisite to our strategic plan for the Library at our next meeting in April for board approval. Cher did attend the village meeting as an observer. The village at this point has no suggestions positive or negatively for community engagement. No serious needs were addressed. Some mention was made in the areas of re-surfacing and the placement of a picnic gazebo in the future. Cher is implementing a "Coffee with Cher" one Saturday a month to engage with the community face to face and facilitate open dialogue facing community needs. 4 County library system published a template or outline to emphasis how to choose 2 -3 goals over a 5- year plan to monitor and keep eyes on community needs to incorporate into the Library's strategic plan. The library staff continues to "weed books" and are ready to assist patrons with filing the 2020 census.

Old Business: None

Committee Reports: Building & Grounds – It was noted that our pole flag was ripped. Kim B made a motion and Jim D second on replacing the flag. We will ask the American Legion to get us a new one and will return the old flag back to them for proper disposal. Gary reports that he has acquired parking signage for staff only parking and the shelves over the heater are still pending. Gary is currently waiting for a quote from Walt Bailey for basement repairs and will reach out to Roger Pendell regarding welding our book drop.

Policy Committee: Cher submitted to the board Anti-Discrimination/Harassment policies. Cher noted that the Library does not have a Disaster Plan policy, Conflict of interest policy and Whistleblower policies. These policies will be researched, written and submitted to the board for approval in the months to come. Kim B made a motion to accept the Anti-Discrimination /Harassment policy as presented. Jim D second. All trustees in favor. Motion accepted. Present library policies include internet and open meeting policies.

New Business: We welcomed Mr. James Walsh from Lime to speak with the trustees concerning their energy saving program in cooperation with NYSEG. Mr. Walsh presented a specific plan for the Library with a total cost of \$353.38. This work can be accomplished within one to two business days. Timeline: within 2 weeks. Jim D made a motion to accept this LED conversion program at a cost to the library of \$353.38 with funds coming from our building and maintenance budget line. Panko Electric will be our contractor. LED lighting consists of Sylvania lights guaranteed for 5-10 years on the bulbs and ballasts. Rick second. All trustees in favor. Motion accepted. Cher reported on an upcoming program hosted by 4-County in submitting a construction aide grant for lighting, re-pointing bricks, plaster work etc. and ask for another trustee to join her. She will report information accordingly. Rick will begin researching technology needs in the areas of gaming, virtual reality headsets, team-tech room implementation and will report findings accordingly. These new technology venues would be great tools to raise awareness of services the library already provides as well as promote download zone and digital lending media. Gary's board term was renewed by his acceptance for another 5 years until 2025. Thank you! Gary for your continued time and dedication to our library! Kim B made a motion and Jim D second. All trustees in favor. Motion accepted.

Correspondence: None

Public Expression: None

Meeting adjourned at 7:50PM

Our next meeting will be held on Monday evening at 6:30PM – April 6, 2020.

Kimberly S. Chidester, Secretary