

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Ciccirelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham
Katharine Kittredge
Gary McCall
William Priscott

February 3, 2020 - Regular Meeting - 6:30PM

Present:

Trustees: Kim Barker, Gary McCall, Katharine Kittredge, Jim Dunham, R. Ciccirelli

Absent: Bill Priscott

Secretary/Treasurer: Kim Chidester

Library Director: Cher Douglas

Community attendees: Kay Diekow

Secretary's report: The January 2020 meeting minutes were presented. Jim D made a motion to accept and second by Rick C with revisions to follow as noted. All trustees in favor and minutes accepted. Revision as noted: Sexual Harassment policy was presented and approved. (See revision attached).

Treasurer's report: The treasurer's report was read from the January 2020 meeting. A motion was made by Jim D and second by Katharine K with revisions to follow as noted. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$6509.00 Bills paid from the Private account amounted to \$1294.09. Revisions: Annual meeting – detailed breakout of budget line deficits offset by Carryforward 2018 surplus. (See revision attached)

Director's Report: The January 2020 Director's report was reviewed and discussed. A motion was made by Rick C. to accept the report as presented Gary M. second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Cher reported that she is working steadily on the Library's Strategic Plan effective 1/1/2021. Cher will address organizing an ongoing committee that will meet at various times to discuss thoughts, concerns and criteria for this very important and involved policy. Cher is encouraging and currently sharing the Library statistics with the community to help to inform them of all the Library is currently promoting and has been supporting our community with. The goal is to inform and inspire our community to continue to both support and utilize all the Library has to offer. Cher reported that the E-Rates budget passed for 200 speed for downloads. Cher will also be attending Town and Village board meetings to learn of the special needs of our community. Cher would like to learn from them their input and suggestions how to include the Library in ongoing discussions and shared efforts in facilitating these needs. Cher presented that NYSEG has presented a program/quotation for a lighting upgrade. Trustees had moderate

discussion and will continue in upcoming meetings to determine funding and implementation options.

Old Business: None

Committee Reports: Building & Grounds – Cher noted that it would be very helpful to have a shelf over the radiator for books. Gary will research this and report findings next meeting. Gary noted that Tessa and Siteworx have been doing a fine job of winter maintenance of the Library grounds with plowing, shoveling and salting. Trustees were all very pleased as well and commented that the parking lot lighting was exceptional as well. Gary also noted that he plans on continuing the basement clean out project in upcoming months.

Bylaw Committee: None

New Business: Katharine reported that she had a discussion with Emily Y about the staff parking lot safety. Key notes: designation of staff parking in the front of the Library for staff only and not in the rear. A “reserved for Library staff” signage would be very helpful to enforce this. Cher attended a meeting at the BC Public Library emphasizing assisting patrons with the completion of the census. This was an 8 - hour course on digital census training. Although this has little impact on the Library, it would be a potential draw to the Library by providing this community service. It would also prove to be a very beneficial asset and noteworthy statement of activities and functions that our Library provides within our upcoming strategic plan.

Correspondence: None

Public Expression:

Meeting adjourned at 7:40PM

Our next meeting will be held on Monday evening at 6:30PM – March 2, 2020.

Kimberly S. Chidester, Secretary