

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Cicciarelli, Vice President  
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham  
Katharine Kittredge  
Gary McCall  
William Priscott  
Amy Timmins

October 28, 2019 - Regular Meeting - 6:30PM

Present:

**Trustees:** Kim Barker, Jim Dunham, Gary McCall, Amy Timmins, Rick Cicciarelli

**Absent:** William Priscott, Katharine Kittredge

**Secretary/Treasurer:** Kim Chidester

**Library Director:** Cher Douglas

**Community attendees:** Kay Diekow

**Secretary's report:** The October 7, 2019 amended meeting minutes were presented. Jim D made a motion to accept and second by Rick C. All trustees in favor and minutes accepted as revised.

**Treasurer's report:** The treasurer's report was read from the October 7, 2019 meeting. A motion was made by Jim D and second by Kim B. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$2,190.15. Bills paid from the Private account amounted to \$2200.90.

**Director's Report:** The October 7, 2019 Director's report was reviewed and discussed. A motion was made by Rick C. to accept the report as presented Gary M second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Cher reported that the "Haunted week" from October 28-October 31 is currently underway and the Library looks great! Thank you to the staff for their hard work and dedication. Book club is currently going strong and Cher will be purchasing a webcam for \$50.00 for Facebook live patron viewing. Beginning 2020, Cher and staff will be implementing (2) creative writing sessions "fun vs serious". Cher discussed her topics from her attendance of the Fall Day of learning and Future of Libraries. Strong emphasis and discussion were placed on strategic planning and the timeframe for its terms and inception. Future discussions are necessary.

**Old Business:** Kim B will get sexual harassment certificate of completions to the trustees by next meeting in December 2019.

**Committee Reports: Building & Grounds** – Gary and Rick reports: Parking lots lights are operational. Sitework will be providing our snow removal services. Walt Bailey will be approached to submit a quote for our water issue repair. A possible consideration of changing out galvanized piping for copper piping is preferred. The

purchase of a water cooler is currently on hold as trustees pursue other options. The trustees approved the budget billing from Blue Ox for 2019/2020 fuel oil purchases at \$2.889/gal without the service plan for \$2891.61. Jim D will consider researching other vendors prior to next years heating season. Kim B made a motion to accept and Jim D second. All trustees were in favor. Rick discussed the need for the replacement of basement exterior door. Gary will research into all possible options. Cher reported that Stephanie Champney at the Mary Wilcox Library mentioned that they are having their building bricks re-pointed. This may be a good time for the Lisle Free Library to collaborate pricing with them to plan a similar project. Paul Koerts will be performing our land survey and is currently waiting on NYS. Roger Pendell was suggested as a professional that could repair our book drop box.

**Bylaw Committee:** None

**New Business:** Cher addressed the board with the potential need to form a new committee dedicated towards community engagement and best practices as recommended via the strategic planning outline. Much conversation was had between the trustees. The recommendation is to implement a Board vision setting goals, objectives and funding of future services and soliciting community feedback. Discussion will continue. The 2020 budget will be reviewed at the December 2019 meeting and it is suggested that the trustees create a 'wish list' of any upcoming needs or projects of interest to them. Topics mentioned have been: lighting, flooring, plaster, painting and book drop box.

**Correspondence:** None

**Public Expression:**

Meeting adjourned at 7:45PM

Our next meeting will be held on Monday evening at 6:30PM – December 2, 2019.

Kimberly S. Chidester, Secretary