

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Cicciarelli, Vice President  
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: James Dunham  
Katharine Kittredge  
Gary McCall  
William Priscott  
Amy Timmins

May 6, 2019 - Regular Meeting  
Present: 6:30PM

**Trustees:** Kim Barker., Katharine Kittredge, Gary McCall, Rick Cicciarelli, James Dunham, William Priscott

**Absent:** Amy Timmins

**Secretary/Treasurer:** Kim Chidester

**Library Director:** Cher Douglas

**Community attendees:** Kay Diekow, Jane Nohle

The April 2019 meeting minutes were read and accepted by all trustees with a revision to be submitted with necessary changes. Jim made a motion to accept minutes Gary second. All trustees in favor.

**Treasurer's report:** The treasurer's report was read from the April 2019 meeting. A motion was made by Jim and second by Bill. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$8632.16. Bills paid from the Private account amounted to \$414.25. The trustees agreed to pay Morgan Richards an additional \$50.00/mo. for the use of her own equipment for cleaning the library until further notice. Morgan is to be paid retroactively from January – May 2019 as well. Kim B made a motion to accept. Gary second. All trustees approved.

**Director's Report:** The April 2019 Director's report was reviewed and discussed. A motion was made by Kim B to accept the report as presented Gary second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Cher reported that automation fees will be reduced by 5%. Based on circulation and holdings it is apparent that circulation has dropped. The 4 County system is proposing going on an annual evaluation poll to vote w/online libraries as an alternative to a 3-year cycle.

**Old Business:** Sexual harassment training was discussed. The Town of Lisle and Village of Lisle will be hosting a training later this summer at the fire hall. These entities will be reaching out to their attorney to provide the training. Discussion of achieving this training online will be researched.

**Committee Reports: Building & Grounds** – Rick C has reported that Frankie/Tess would like permission to refill our 2 urns on the front steps. Kim B made a motion to allow \$50.00 to be spent on this project. Rick second. All trustees in favor. Gary also

made a motion to allow Frankie/Tessa to be allowed to charge on the Library's account at Greene's Ace Home store. Rick second. All trustees agreed and motion carried and accepted. Rick also made a motion to pay Tessa Call \$15.00/hr. for any service outside of mowing and trimming of the grounds such as any janitorial and repairs & maintenance that they perform. Gary second. All trustees accepted.

The flooring project has been completed and contractors have been paid for their services. What a beautiful job they did! Thank you, McCall Brothers Construction.

Gary mentioned that he will reach out to Steve Oakley for a quotation to run a dedicated electrical line in the flooring for the ethernet and telephone lines.

Gary received a quotation from Takas for \$1200.00 to redo the apron and sink hole out back behind the Library. A second quotation will be needed and reported at the next BOD meeting in June 2019.

Other discussion of 100ft no smoking signage to be posted on the Library property. This signage could be expanded to also state "this is a drug free campus/facility" as well. The Trustees agree that the shed area needs to be accessible at all times and the need for this signage is necessary. Trustees also discussed the implementation and enforcement of this policy. Rick has stated to be open to the use of the technology budget funds to purchase cameras as a possible aid for enforcement.

**Bylaw Committee:** None

**New Business:** Cher made mention of an upcoming construction grant workshop to be held in Sidney on June 10, 2019. Possible projects to request funds for are upgrading our lighting to a LED conversion. Kim B made a motion to allow Cher to both attend and begin this grant application. Gary second. All trustees in favor. The grant application is due by the of August 2019. The trustees are all in agreement that the Library has exceptional staff! Kim B made the motion to accept the posted library summer hours. Jim second. All trustees are in favor and motion is accepted. The new library hours are confirmed to be 11-7 M-F 9-3 Sat. from Memorial day to Labor day. Thank you to our staff and community volunteers. Cher reported that the Sen. Akshar Book grant monies will not be available this year. However, County executive, Jason Garner may have some funds that could allotted to small libraries. Research will continue.

**Correspondence:** None

**Public Expression:** Jane Nohle reported that she is also holds the position as Deputy Town Historian. Jane would like to have a dedicated table area for her collection. Jane continues to weed and re-organize her files. Some of the Town and Village data is very old and must be handled with care. Jane has suggested moving the yearbooks for additional spacing and would like to consider placing an article on the Library's website to educate the community on local history. The trustees have discussed implementing

measures for due diligence as to adding a disclaimer to Jane's writings stating that the thoughts and opinion of the writer may not be that of the Board of Trustees of the Lisle Free Library.

Meeting adjourned at 8:05PM

Our next meeting will be held on Monday evening at 6:30PM - June 3, 2019.

Kimberly S. Chidester, Secretary