

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Ciccirelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: Harriet Hand
Katharine Kittredge
Gary McCall
William Priscott
Amy Timmins

January 7, 2019 - Regular Meeting
Present: 6:50PM

Trustees: Kim Barker., Katharine Kittredge, Gary McCall, Amy Timmons
Absent: Bill Priscott, Rick Ciccirelli
Secretary/Treasurer: Kim Chidester
Library Director: Cher Douglas
Community attendees: Kay Diekow

The December 2018 meeting minutes were updated and presented and accepted by all trustees with no changes made. Katharine made a motion to accept minutes and Gary second. All trustees in favor.

Treasurer's report: The treasurer's report was read from the December 2018 meeting. A motion was made by Kim B. and second by Katharine. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$3417.25. Bills paid from the Private account amounted to \$5969.68. All trustees in favor. Revisions were made to the Private account budget for 2019 as follows: Surplus from December 2018 will be applied first to the technology budget line of \$2485.00 to \$7485.00. The technology budget increase includes the contingency that these monies will be spent within a (2) month time frame after the shelving and circulation project has been completed at the end of the second quarter of 2019 (June). Funds must be used to purchase and install a desktop computer as well as (2) patron computer purchases with installation. The lending media budget line will remain at \$15,000.00. Surplus from the Public account of \$1403.00 was applied to the building repairs and maintenance budget line. A motion was made by Kim B to accept changes and mandates of the 2019 budgets. Katharine second. All trustees in favor.

Director's Report: The December 2018 Director's report was reviewed and discussed. A motion was made by Kim B to accept the report as presented Amy second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Cher reported an update on the children's program as lead by the college aged library clerks, Emily Y and Linsey H. Emily and Linsey will be extended an invitation to attend the February 2019 board meeting to further report their ideas and progress made. A writer's group is being considered to incorporate the assistance of WPCS high school English Dept. Discussion and planning is ongoing. Cher presented a potential change made in the library business hours. Trustees had much discussion in this area and have decided to table until commitments are firm from the employees of

their attendance of staffing. Cher presented to request that the library surplus books be presented in the foyer area of the Church. Amy relayed that she would pass info along and report back. Discussion of a commemoration ceremony to honor Harriet Hand for her dedication and many years of service to the Lisle Free Library. Harriet will be sorely missed.

Old Business: Sexual Harassment training options continue to be researched to become compliant by October 2019.

Committee Reports: Building & Grounds – Gary reports that all parking lot lighting has been installed. Special thanks will be given to Jim Gilligan and his staff to extend our appreciation of their assistance. Maintenance items such as the need for ramp repairs and leaking faucet in the kitchenette area were addressed. Gary will get quotes for repairs.

Bylaw Committee: None

New Business: None

Correspondence: None

Public Expression: None

Meeting adjourned at 8:30PM

Our next meeting will be held on Monday evening at 6:30PM - February 4, 2019.

Kimberly S. Chidester, Secretary