

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Cicciarelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: Harriet Hand
Katharine Kittredge
Gary McCall
William Priscott
Amy Timmins

December 3, 2018 - Regular Meeting
Present: 6:30PM

Trustees: Kim Barker., Rick Cicciarelli, Katharine Kittredge, Gary McCall, Bill Priscott, Amy Timmons

Absent: Harriet Hand

Secretary/Treasurer: Kim Chidester

Library Director: Cher Douglas

Community attendees: Kay Diekow

The October 29, 2018 meeting minutes were updated and presented and accepted by all trustees with no changes made. Rick C made a motion to accept minutes and Gary second. All trustees in favor.

Treasurer's report: The treasurer's report was read from the Pre-November 2018 meeting. A motion was made by Amy T. and second by Kim B. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$3631.84. Bills paid from the Private account amounted to \$1785.27. All trustees in favor.

Director's Report: The October 29, 2018 Director's report was reviewed and discussed. A motion was made by Katharine to accept the report as presented Rick second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Cher reported that the Library hosted a management meeting with some members from the Village, Town, History, and Library agencies. The feedback from the community overall is that they are very happy with the Library Directors performance in her duties maintaining the Library. However, they did request clarification to the scope of the Library Director's authority to make certain decisions. That determination will be discussed initially between the Library Director and the Library Trustees prior to further discussion with our community forum. Cher reported that Linsey and Emily(s) are now processing new materials upon arrival. These ladies are also heading up Christmas craft time as well as the credit for the beautifully decorated Library for the holidays. "Thank you" ladies for all your hard work and initiative. Cher requested Board approval of the holiday schedule. All trustees in favor. Other discussion included receipt of Senator Akshar's book grant monies, Sexual harassment training options, automatic renewal beginning 1/1/19. With Four County. Rick C made a motion to accept the Director's report. Katharine second. All trustees in favor and accepted.

Old Business: None

Committee Reports: Building & Grounds – Gary reports that now has a second key for the water spigot. Discussion of the purchase of additional matching flooring was agreed upon and Kim B made a motion for Gary to purchase all flooring as needed from Lowes up to \$5000.00 insuring that we have plenty of the same style for remaining remodeling of the Library. Rick C second and all trustees in favor and accepted. Katharine reported that shelving project will be postponed until April 2019. There is a need to coordinate between Gary Ellis and Cher about the details regarding the circulation desk. Rick C reports that Jim Gilligan has all the lights up except one. Rick will set timers. Gary spoke with the owner outback concerning an unregistered car. Gary relayed concerns regarding vandalism or damage. Verbally the owner has released the Library from any liability. Gary, on behalf of the Library Trustees, properly notified the owner of these concerns and agreed to work with the owner to have the vehicle removed as soon as possible.

Bylaw Committee: None

New Business: In preparation for year end 2018 surpluses, the trustees earmarked the surplus monies for the purposes of sexual harassment trainings, new interior lighting, plastering, parking lot striping, painting of bricks, purchase of a new book drop, parking lot paving work in the summer, and chair repairs. Policy committee: Cher approached the library trustees with “the fine for juveniles” initiative from Four County. There will be a need to amend our daily operations and general circulation policy to adopt. The basic question behind the initiative is should we adopt a policy as “material based” for no fines to accrue. All trustees were in favor and accepted. Juvenile lending materials will now be excluded from material fines. Historical property records: This limits Cher (Library Directors) discretion and insistence on keeping library trustees and historians apprized of her decisions. Rick C made a motion to approve all changes as proposed and written. Gary second. All trustees in favor of both policies and so accepted.

Correspondence: None

Public Expression: None

Meeting adjourned at 8:05PM

Our next meeting will be held on Monday evening at 6:30PM - January 7, 2019.

Kimberly S. Chidester, Secretary