

Lisle Free Library  
8998 NYS Rte. 79 PO Box 305  
Lisle, NY 13797

Kimberly Barker, President  
Richard Cicciarelli, Vice President  
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Trustees: Harriet Hand  
Katharine Kittredge  
Gary McCall  
William Priscott  
Amy Timmins

October 29, 2018 - (November) Regular Meeting  
Present: 6:30PM

**Trustees:** Kim Barker., Rick Cicciarelli, Katharine Kittredge, Gary McCall, Bill Priscott  
**Absent:** Amy Timmins, Harriet Hand  
**Secretary/Treasurer:** Kim Chidester  
**Library Director:** Cher Douglas  
**Community attendees:** Kay Diekow

The October 2018 meeting minutes were updated and presented and accepted by all trustees with no changes made. Katherine made a motion to accept minutes and Gary second. All trustees in favor.

**Treasurer's report:** The treasurer's report was read from the October 2018 meeting. A motion was made by Rick C. and second by Katherine. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$5058.22. Bills paid from the Private account amounted to \$6171.95. All trustees in favor.

**Director's Report:** The October 2018 Director's report was reviewed and discussed. A motion was made by Katharine to accept the report as presented Rick second. All trustees were in favor and motion accepted. Key points made with open discussion of trustees: Summer Reading Program awards and prizes -gift cards all distributed. Cher's laptop is being set up. The sexual harassment in the workplace policy has been reviewed, signed by all employees and accepted by the trustees and will be posted conspicuously as required. Kim B made a motion to accept the policy and Katharine second. All trustees in favor. Trustee handbooks are here. Automation is required to be compliant and the Lisle Free Library is automated and in compliance. Cher has signed the 2019 contracts with Four County Library System for their ongoing assistance. Kim B made a motion to accept the Director's report. Bill second. All trustees in favor and accepted.

**Old Business:** None

**Committee Reports: Building & Grounds** – Gary reports that the drains and work has been completed by Mr. Kittredge and is very pleased with the results. Gary reports that our striping issue is on the table and that our furnace requires servicing. He will reach out to Hines Plumbing and Heating for this service. Rick reports that the lights are coming along. Kim B spoke with Gary Ellis and says the shelving is coming along nicely

and they also review stain colors for color matching of the circulation desk. Gary is also going to look into the lawn mower maintenance service provided by Greene's Ace Home store for proper maintenance of our equipment.

**Bylaw Committee:** None

**New Business:** The 2019 Private and Public budgets have been reviewed. No changes to the private budget. However, after discussion, the Four County budget line item will be increased to \$3500.00 with the offset reduction to the repairs and maintenance budget line will be reduced to \$5325.00. Kim B made a motion to adopt the proposed 2019 budgets. Bill second. All trustees were in favor and motion was carried.

**Correspondence:** None

**Public Expression:** None

Meeting adjourned at 7:35PM

Our next meeting will be held on Monday evening at 6:30PM - December 3, 2018.

Kimberly S. Chidester, Secretary