

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Cicciarelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Harriet Hand
Katharine Kittredge
Gary McCall

May 7, 2018 Regular Meeting

Present:

Trustees: K Barker, H. Hand, G. McCall, K.Kittredge

Absent: R. Cicciarelli

Secretary/Treasurer: K. Chidester

Library Director: C. Douglas

Community attendees: Kay Diekow, Jane Nohle

The April 2018 meeting minutes were updated and presented and accepted by all trustees with changes made. Noted corrections: Stated amount of contract for Legacy room flooring project in the amount of \$3450.00 must be exact. Removal of wording “up to” must be removed. Kim B made the motion and Katharine second.

Treasurer’s report: The treasurer’s report was read from the April 2018 meeting. A motion was made by Kim B. and second by Katharine. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$8,236.85 Bills paid from the Private account amounted to \$868.31. A special change was noted to move payments made to Frank G to our grounds maintenance budget line item rather than building maintenance. Kim B made a motion, Gary second. All trustees in favor.

Director’s Report: The April 2018 Director’s report was reviewed and discussed. A motion was made by Kim B. to accept the report as presented Gary second. All trustees were in favor and motion accepted. Key points made by Cher with open discussion of trustees: We welcome Linsey Howell to our library staff and Cher reports all is going well with her transition and training. Weeding is ongoing and Cher continues to work on our questionable material policy. Cher was pleased to announce that Lisle Free Library was welcome to apply for Senator Akshar’s small rural library grant of \$3000.00. Funds are available to enhance the image of Broome County and beautify our Library’s.

Old Business: Book shelves pending Rick’s input. Rick will have information to report at June 2018 meeting. We have our flag pole finished and a positive report was given of the work of our cleaning services provided for Sheena Williams by Cher. Gary is continuing plans to improve our outside lighting. A much deserved thank you goes out to Jim Gilligan for his assistance with our bench etching and outside lighting.

Committee Reports: Building & Grounds – Mr. Kittredge was present and provided a quotation and addressed any trustee questions. A second quotation is necessary prior to a final determination or contract award can be made. Gary provided flooring samples and the trustees agreed upon padded cottage oak #538133. 5.5” thickness, vinyl tile flooring. Gary will have a conversation with Frank G to clarify what services constitute an occurrence as far as services he is providing for our grounds maintenance. A question to ask is whether he should be paid hourly at \$15.00/hr. instead at the flat \$50.00/occurrence pricing.

Bylaw Committee: None

New Business: Cher is utilizing the top picks from our high school student’s assistance with our graphic novels. These books have been organized (4) different ways to better assist our patrons! Our trustees had discussion relating to our procurement policy and increasing the limit to \$3,000.00 in an effort to remain focused on due diligence in keeping our policies up to date. We are excited to hear the news that we may be adding a new trustee to our board, Mrs. Amy Timmons. We are all anxious to meet her and are pleased to welcome her.

Correspondence: 2017 Form 990-EZ prepared and submitted on behalf of Lisle Free Library by appointed treasurer, Kim Chidester. Copies of 2015, 2016 and 2017 tax returns left at Library for patron viewing upon request.

Public Expression: Jane Nohle informed trustees that Ray Porter provided the Library with 1877 WP reporter and some other historical materials for lending purposes.

Meeting adjourned at 8:25PM

Our next meeting will be held on Monday evening at 6:30PM June 4, 2018.

Kimberly S. Chidester, Secretary