

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Brent Hall, President
Richard Cicciarelli, Vice President
Kimberly Barker
Kimberly S. Chidester, EA, Secretary/Treasurer(Appointed)

Harriet Hand
Katharine Kittredge
Gary McCall
H. E. Walker

February 6, 2017 Regular Meeting

Present:

Trustees: R. Cicciarelli, K Barker, K. Kittredge, H. Hand, G. McCall

Absent: B. Hall

Secretary/Treasurer: K. Chidester

Library Director: C. Douglas

Community attendees: Kay Diekow

Rick Cicciarelli opened the meeting at 6:30PM. Minutes and Directors Reports from the January 2017 were presented. Library Director, Cheridan Douglas, noted a change needed in the minutes. Secretary will amend and present to the trustees at the March 2017 meeting. A motion was made by Rick to approve Gary second, all in favor and accepted.

Treasurer's report was presented and reviewed to pay the monthly bills totaling \$6,296.87 Public Account and -0- in the Private account. A motion was made by Gary to accept the treasurer's report and was seconded by Kim B. All trustees were in favor and the motion was accepted. A question was asked in regards to differences in amounts on the check register in relation to the profit and loss reports. The answer was delivered as differences due to accruals. For example: Gross payroll figures are submitted on the profit and loss report for January, however, the scheduled payment for the payroll liabilities fall into February. The check register will show this figure in February when paid as opposed to when it was accrued in January.

Director's Report was presented via e-mail prior to meeting. Highlights: Computer Policy: much discussion between trustees in regards to the wording within a paragraph detailing computer usage limitations to the Public. Discussion in regards to the strictness or leniency of the policy was ongoing. Some trustees preferred a strongly stated policy in place from the onset with more structure. Other trustees were open to less restraint on the Public as to not create barriers. Cher will consider this month's discussion and feedback and will re-submit the policy at the March 2017 meeting. A motion was made by Kim B to allow Cher to continue her re-submission. Second by Gary, all trustees in favor.

Old Business: Rick made a comment on the need for reviewing electric costs since the new system has been installed. Rick suggests some possible temperature control regulations may be necessary to utilize our heating more efficiently.

The trustees had some discussion on requesting bids for the “legacy wall”. As the Library does not have a Conflict of Interest policy as of yet, the trustees decided not to involve any bidders that fall into this area.

The Four County Library System has been at the Library installing the new fiber optic high speed internet connections. The process went very efficiently and trustees are encouraged with its benefits to the Library. Rick expressed his support of the new cyber safety features it has and how it will help to filter out any inappropriate or unnecessary information from the internet.

Committee Reports: Parking Lot lighting is presently on hold until Rick finds the bulbs that are recommended for replacement.

Grounds Maintenance: Gary was inquiring who installed the back door and suggested the need to have repaired as soon as possible. There was a suggestion to purchase a remote for door as well as monitoring. Rick made a motion and Katharine second to spend \$150.00 to purchase second exit lighting for the rear of the Library. All trustees were in favor.

Special Notes: The trustees wanted to be sure to express their apologies to the community for the lack of communication in scheduling the January 2017 meeting and abruptly making changes due to the holiday. This decision was not made intentionally to deceive or misinform anyone. We assure that this will not escape the Board’s attention in future meetings.

Rick would also like to spend some time reviewing and discuss the by-laws and potential areas of change in regards specifically to the areas where our board members reside. The concern is that someone’s residency should not be the entire basis of whether a willing volunteer to the Library board is not allowed to join the board or whether a present member must resign.

New Business: None

Correspondence: None

Our next meeting will be held on Monday evening at 6:30PM March 6, 2017.

Meeting adjourned 7:30PM

Kimberly S. Chidester, Secretary