

Lisle Free Library
8998 NYS Rte. 79 PO Box 305
Lisle, NY 13797

Kimberly Barker, President
Richard Cicciarelli, Vice President
Kimberly S. Chidester, EA, Secretary/Treasurer (Appointed)

Harriet Hand
Katharine Kittredge
Gary McCall

April 2, 2018 Regular Meeting

Present:

Trustees: K Barker, H. Hand, R. Cicciarelli, G. McCall, K.Kittredge

Absent: None

Secretary/Treasurer: K. Chidester

Library Director: C. Douglas

Community attendees: Kay Diekow

The March 2018 meeting minutes were updated and presented and accepted by all trustees. Rick made the motion and Gary second.

Treasurer's report: The treasurer's report was read from the March 2018 meeting. A motion was made by Gary and second by Katharine. All trustees were in favor and accepted. Bills paid from the Public account amounted to \$4398.09. Bills paid from the Private account amounted to \$1065.81.

Director's Report: The March 2018 Director's report was reviewed and discussed. A motion was made by Rick to accept the report as presented Kim B second. All trustees were in favor and motion accepted. Key points made by Cher with open discussion of trustees: As staffing needs prevail, Cher and Kim B are lining up (4) interviewees looking for candidates that will perform duties much like Liz. Weeding is ongoing.

Old Business: Gary received confirmation from Frank Giacalone that he will provide the necessary lawn maintenance and any "dirt work" services for the Library at the agreed \$50.00/occurrence for 2018. Gary also made a request for the Library to purchase a new mower, trimmer, & gas can for Franks use in the amount of \$500.00 for all. Kim B made a motion to accept, second by Rick. All trustees in favor. Gary will purchase gas for the equipment and will provide receipts to treasurer for reimbursement.

Committee Reports: Building & Grounds – Mr. Kittredge was present at arrival of trustees this evening reviewing the needs of the Library in regards to the exterior painting and replacement of wood around the building. Mr. Kittredge noted that most of the wood was in good shape. There is as need for painting and possible gutter replacement. Mr. Kittredge recommended seeking the assistance of a certified contractor in regards to lead paint removal. Mr. Kittredge will provide a quote for

scraping and painting only and possible joint filling where needed. A re-glazing quote will also be additionally provided as the trustee's requested. These quotations will be provided at the May 2018 meeting. Gary reported on flooring project and provided the trustees with (3) quotations. #1 BH Contracting \$4730.00 for Board room with vinyl core flooring through threshold and doorway. #2 McCall Brothers \$3450.00 for Board room with lock together vinyl plank flooring including installation. #3 National Flooring Center \$2340.00 for Board room with lock together vinyl plank flooring only. Installation is not included. Given the quotations provided, Kim B made a motion to accept #2 McCall Brothers to complete the flooring project not to exceed \$4000.00 in Board room area. Board member Gary McCall abstained from the vote as the contractors are his sons. Rick second the motion all remaining trustees voted in favor. Motion was accepted.

Bylaw Committee: None

New Business: Rick will discuss with Doug Pogorzelski on the computer station to be built with a more solid surface than wood. Discussion will also suggest (4) individual stations to be built in with privacy dividers and book shelf. Information will be provided at May 2018 meeting. Flag pole issue is ongoing and a toilet ring has been purchased but has not yet been installed. Historical policy discussion ensued. Rick made a recommendation to change wording in last paragraph to allow the Library Director the responsible person to manage this policy and the Board updated when necessary. Rick also proposed for lending purposes to provide copies not the originals. Cher will provided proper notifications to the Historians as well as the Town and Village board of directors of new policy and procedures. Updated changes will be provided at May 2018 meeting. Trustees also reviewed Cher's new application for the children's lending policy. Special attention was given to the area of the Library being held harmless for children's media choices.

Correspondence: None

Public Expression: None

Meeting adjourned at 7:55PM

Our next meeting will be held on Monday evening at 6:30PM May 7, 2018.

Kimberly S. Chidester, Secretary