

January 13, 2025 Edmeston Free Library Trustee Annual Meeting

Attending: Joel Staples, Martha Winsor, Barb Turnbull, Melissa Swart, Kelly Bennis, Michelle Babbie, Toni Zeleski Library Director, JoAnn Salo Volunteer

Meeting called to order at 6:37 pm

Proposed 2025 Budget (att)

- Michelle made a motion to accept, Missy 2nd, approved

Trustee Vote for three-year tenure Jan 2025-Jan 2028

- Michelle Roche-Babbie and Kelly Bennis nominated, Martha made motion to approve, Missy 2nd, approved

Conflict of interest forms signed by all in attendance

Meeting adjourned 6:52 pm

January 13, 2025 Regular Meeting of the Edmeston Free Library

Attending: Joel Staples, Martha Winsor, Barb Turnbull, Melissa Swart, Kelly Bennis, Michelle Babbie, Toni Zeleski Library Director, JoAnn Salo Volunteer

Meeting called to order at 6:54 pm.

No public attendees

Meeting Minutes from 12/9/2024 (att)

- Missy made a motion to accept with amendment, Martha 2nd, approved

Correspondence

- None

Treasurers Report

- Barb updated board on grants
- Discrepancy of \$2000 from a Feb 2024 deposit, fixed 3/18/2024, Martha made motion to permanently correct the discrepancy, Michelle 2nd, approved
- Discussed need for online banking for online donations and for grants to be deposited directly
- Discussed need for capital fund to remain separate from library fund
- Still need Certificate of Occupancy from Simple Integrity, Missy checking on it

- Possibility of insulating and heating basement of barn for storage, estimates will be obtained
- File cabinets, bookcases and documents to be moved up from old library
- Norwich Wealth/Wells Fargo will be asked to talk in April to board
- Insurance on Corts, Carbonel and old library all set
- End of Year Balance Sheet (att), Martha made motion to approve, Michelle 2nd, approved

Management Report (att)

- Waiting on monitor and printer, have loaner monitor from 4CLS

NEW BUSINESS

Grand Opening

- Discussed Grand Opening and surveys

Fundraisers

- Rotary Dinners, Craft Fairs, Tea Party, Soup & Sandwich

Policies

- Need Room Use Policy for patrons to use rooms for meetings
- Martha has copies of area libraries to discuss and narrow down for EFL

Cleaning

- Will obtain estimates for once a week outside cleaner

Garbage

- Hometown Hauling will start 1/22/25

Programming

- Discussed programs for school's winter break, movie day, craft day, lego day
- Open mic
- Seed Swap
- Plant swap at May Garage Sales

Google Calendar

- Agreed on need to keep up to date online calendar

Rotary Dinner Jan 28th assignments discussed

Signage

- Additional signage ordered from Prolific for inside Library

Cameras

- Inside cameras to maintain safety at library
- Discuss with Dan at 4CLS

OLD BUSINESS

Museum

- Museum volunteers would like to hold programming at Library
- Need current Museum Report

Adjourned at 8:45 pm