

1/15/2024 Regular meeting of the Edmeston Free Library

Attending: Joel Staples, Martha Winsor, Melissa Swart, Karen Zaleski, Michelle Babbie, Barb Turnbull, Kelly Bennis, Toni Zaleski

Meeting called to order at 7:02

No public attendees

Meeting minutes from 11/13 and 12:13 (att)

- Matha made a motion to accept, Kelly 2nd, approved

Treasurer reports - Melissa Swart

- 1099 complete per Paul Rowe
- State taxes complete per Paul Rowe
- Martha motioned to accept the treasurer's reports year-to-date, Kelly 2nd, approved

Correspondence/Updates - Joel

- Bookmarks complete at the bookshop
- CD closed out and deposited
- Carbonell contract - Joel to sign and deliver 1/15 or call Martha
- Arnold property - no update, Martha will reach out to Corrie D.

Management report (att)

- Still working with 4CL on the Windows 11/Workflows problems
- Karen motioned to acquire a laminator, up to \$100, per request from Jo Salo, Melissa 2nd, approved
- Plumber needed for hot water heater at library - Melissa to check with Simple Integrity to see if they have a recommendation

Budget/Grant updates (att)

- Barb will forward proposed fundraising letters for discussion in February - please look over

Capital Project - Corts house

- Melissa reviewed final plans/costs - we are waiting for codes approval and then SHPO approval, plus state approval of any changes
- \$32,000 credit for wallpaper removal (thanks to Barb, Bill and family)
- Martha motioned to approve contract as discussed in estimate, Kelly 2nd, approved

Fundraising

- Jan 17 - Rotary dinner - Riggies and Rolls Karen, Joel appetizer, Martha salad, Kelly dessert

- Tax roll increase needed to meet current budget in the library - Martha motioned to request an increase of \$10,000 in the tax roll, Barb 2nd, approved. This needs to be pursued in a timely manner to get on the school budget vote.

Executive session called 8:10, for the purpose of discussion of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion discipline, suspension, dismissal or removal of a particular person or corporation.

End of executive session at 8:25

Barb motioned for an hourly pay increase of \$1 per hour, retroactive to 1/1/24, making pay for director \$17.50 per hour and substitute pay \$15.50 per hour. 2nd Martha, approved with 1 abstention by Karen for conflict of interest.

Adjourned 8:25

Karen will not be present at 2/12 meeting. Michelle will take notes.

**also be sure to discuss rotary dinner on 2/28 - Karen can serve and cook something ahead but has a dental appointment that day at 3:15 so will be pressed for time.