

12/13/2021 Regular meeting of the Edmeston Free Library

Attending: Joel Staples, Martha Winsor, Karen Zaleski, Melissa Swart, Kelly Bennis, Deb MacKenzie, Antonette Zaleski

Note - action items are in red

Regular meeting called to order at 6:36

No public attendees

Nov 8 regular meeting minutes - (on file)

- Kelly motioned to approve minutes as written, Martha 2nd, approved

No Treasurer Report -

Museum Report (att)

- Deb notes low attendance but good response and feedback on Facebook
- Deb has called Pomeroy Foundation to get a historical marker for primary resources (she has the "board's blessing" to pursue)
- Humanities for NY is active again. The National Book Award Winners is a potential topic...perhaps could be a joint venture with the library.
- Karen to share book club list with Deb

Management Report (att)-

- Martha to get application ready for potential substitutes
- Melissa to contact her sister about printing 24 new bags
- Martha, Kelly, and Toni to finish santa letter replies

Old Business

- Joel to get advertisement for subs into the Pennysaver (gazette?)

New Business

- Snow removal - Karen Delker has been taking care of this (with our great appreciation)
- Melissa will reach out to Michelle Babbie to serve on the board going forward
- Martha motioned to have Paul Rowe perform treasurer/filing duties per his attached proposal letter, Kelly 2nd, approved (will need to have signing privileges on the accounts)
- Proposed officers
 - President - Joel
 - VP - Martha
 - Secretary - Karen
 - Treasurer to remain vacant with Paul Rowe doing the accounting services

Joel will get written quotes from K and A for both sidewalk projects. Melissa needs this information before January 1!!!

- Library budget presented (att)
 - Correct museum programming expense of 171.28 to a collection expense
 - Does not show expense for moving the cases from Leon's house to the museum???
 - No fuel pre-buy at this time

- Martha, Kelly and Toni will meet to discuss categorizing library spending into the reported categories
- DEI audits can be done through our automated catalog
- Martha motioned to accept the 2021 budget with the deduction of the Corts sidewalk (\$6900), Kelly 2nd, approved
- We noted that we will have to watch this closely as we have budgeted for more than we expect in income.

Capital Project/Grant writing (att)

- Melissa motioned to approve the capital project budget with 110,000 reserve, Martha 2nd, approved.
- Karen moved to accept the SI contract with the new estimate for \$138,785 for phase IV (2 baths and lift), Kelly 2nd, approved

Meeting Adjourned 8:19

Executive session called 8:19

Karen has notes....

Adjourned 8:26