

8/9/2021 - Regular meeting of the Edmeston Free Library by zoom and special executive session at 5:45

Attending: Joel Staples, Martha Winsor, Karen Zaleski, Melissa Swart, Kelly Bennis, Deb MacKenzie

Note - action items are in red

Executive session called to order at 5:50

- Martha motioned to add Kelly Bennis to the Library board, Melissa 2nd, approved

Regular meeting called to order at 5:53

No public attendees, Steve Bachman visit cancelled due to rising COVID numbers

July regular meeting minutes - (att)

- Martha motioned to approve May minutes with removal of note about Steve Bachman cancellation as this was not part of the meeting, Kelly 2nd, approved

Treasurer Report - (none)

Museum Report (att)

- Festival of Trees -lighting is Nov 20 and they anticipate 15-16 trees
- Library to do a tree - Dr. Suess theme (Grinch is the theme of the town lighting). Martha and Kelly to brainstorm. Karen is happy to help!

Management Report (att)

- Still need subs - several days of Toni's leave are not covered at this point. **Joel to place ad in pennysaver.**
- Martha to work with Toni to notify patrons of potential closures if subs cannot be located and to hang a poster to see if any patrons would be interested in substituting.
- Linda Arnold estate information sent to Joel. He has filed the papers with Otsego County to get the deed in the library name.

Old Business

- 990 progress. Joel still waiting for information from AST
- Video needed for NYCM to show updates (**Martha to reach out to Bonnie Hickling about ELA project potential**).

New Business

- Karen and Barb need to sign documents at the bank regarding the safe deposit box.
- Sept 1st and Oct 13th we provide dinner to Rotary (10 people).
 - Sept 1st dinner is as follows:
 - Joel appetizer
 - Karen Chicken Gravy
 - Martha Biscuits
 - Melissa Veggie and mashed potatoes (serve)
 - Deb MacKenzie dessert (serve)
- Martha motioned to change the meeting time to 6:30 going forward (as it has been difficult for several members to make the early meeting time), Melissa 2nd, approved. **Martha will contact Barb to change on the website.**

- Sidewalk repairs needed at both properties. Martha got a quote from K and A for:
 - \$1400 for current library entrance
 - \$6450 for Cort's
 - \$150 for sealing both
 - Melissa raised the question of the curbs and issues with codes violations at the Cort's house (this replacement may be able to added to the building project with a written quote that fulfills the code requirements)
 - Melissa motioned to hire K and A to fix the sidewalk at the current library for no more than \$1500 including sealing, Martha 2nd, approved
- Deb, Marie and Kris will work on a fundraising table at the Rustic Ridge Harvest Festival (Karen to share photos with Joel who will create a thumb drive for her)

Capital Project (Melissa to forward a copy of the signed assurances referenced below)

- Melissa read and motioned to accept the assurances required for state grant application, Martha 2nd, approved
- Melissa notified fire department about our intent to begin work on the parking for the library
- SI will reach out to the town for approval/permits/etc

Meeting Adjourned 7:13 **NOTE: change in meeting time to 6:30 for subsequent meetings**