

10/11/2022 Regular meeting of the Edmeston Free Library

Attending: Joel Staples, Martha Winsor, Melissa Swart, Karen Zaleski, Deb MacKenzie, Antonette Zaleski

Meeting called to order at 6:37

No public attendees

Meeting minutes from 9/12 and 9/17(att)

- No quorum with attendees, vote next month

Presidents report (att)

- 990 not complete yet - MUST HAVE by next meeting
- Print shop will make a mesh sign for no more than \$125 for the Courts house
- Joel to purchase external hard drive for the museum
- Joel to purchase \$500 gift cards for Udders as approved in Sept

New Business

- Martha made a motion to give \$100 check and \$100 Visa gift card to Karen Delker for mowing, Melissa 2nd, approved
- Budget committee - Barb, Melissa and Joel to meet before the November meeting

Old Business

- Karen made a motion to hire Kristy Riley as a sub, on an 'as needed' basis, pursuant to completed paperwork, and 2 days of paid training (\$14 per hour substitute wages), Martha 2nd, approved. Martha and Toni will work on a job description (Deb to forward volunteer job description)

Treasurer's report (att)

- Reports are up to date and complete
- Martha motioned to accept report, Karen 2nd, approved
- Noted - utilities are way over budget this year

Management report (att)

- Toni will contact Kristy to come in for paper work
- Melissa made a motion to close Fri, Sat after Thanksgiving and close Dec 23, 24, and 31, Martha 2nd, approved
- Joel read water meter

Museum report (att)

- History of American Funeral Directing, Gordon Terry to present Oct 30, 1:30-2:30
- Festival of Trees - Monday Nov 21st set up from 12-4, Open Dec 3, 10, 17 (library will decorate at tree "A homemade Christmas" theme)

Capital project update

- SI to begin septic, parking, sidewalk, wheelchair lift and 2 bathrooms with completion by Jan 1
- NYCM to tour at some point

Fundraising

- Fundraising letterf
  - Email survey to board, to be included in any fundraising letter
  - Mailing to include survey, letter, addressed return envelope
  - Joel will ck on mailing routes and email
  - Martha checking with Jo Salo on list from school
- Spookfest (Oct 29) - selling books and baked goods for donations
- Rotary dinner (moved from Nov 2 to Nov 9)
  - Appetizer - Joel
  - Meatloaf - Karen
  - Mashed Potatoes - Michelle (Karen will make mashed casserole if you just want to provide potatoes)
  - Peas and rolls - Melissa
  - Dessert - Kelly
  - Ketchup - Martha

Meeting adjourned 7:52

Next meeting 11/14