

---

## In Attendance

**Trustees present:** Amanda Chase, Kristin Walker, Steve Bohler, Susan Miosek, Emily Price, Marla Russo

**Also present:** Heather Urtz (Library Director), Karen Katz (FOVL President, Kallie Moore (FOVL treasurer)

**Trustees absent:** Jill Feury, Stephanie Hazzard, Robert Seward

---

## Director's Report

- Report from library director, Heather Urtz
  - Written report passed out at the meeting
- Halloween Parade update:
  - Heidi Geiss (CCS PTA), Stephanie Hazzard, and Heather Urtz are overseeing
  - PaperKite is providing poster design pro bono
  - The police are ready to oversee
- Cindy will be retiring, but has agreed to stay on until a replacement has been found
  - Heather will update a job description, and begin the process of making a new hire
- Heather has many ideas for winter programming in the works with a focus on providing friendly gatherings for the community, while maintaining COVID safety protocols
- This past week Heather began sending out a monthly newsletter via email that will give the highlights of upcoming programming

---

## Treasurer's Report

- Amanda gave an overview of Robert's points sent via email
  - FOVL donated \$5,000 for books and media
  - The Village accounting system now has a line to account for grants
    - Heather will continue to track grant expenditures to report to donors

---

## Friends of the Village Library's Report

- Karen Katz
  - New logo for FOVL
  - The newsletter with the annual appeal has been refreshed and gone out
    - Includes message from Heather – begin messaging on tax cap vote
    - Many thanks to Martha Membrino and Leah McDonald for their work on the content and layout of the appeal
  - Book collection November 13 from 9:00 – 12:00 – please come and help!

- Kallie Moore
  - \$500 donation coming for “staff days”
  - Within two weeks they have reached about 23% of their annual appeal goal of \$20,000
- Next meeting January 18<sup>th</sup>

---

## Other Committee Reports

---

- **Finance** (Vacant)
  - No report
- **Personnel** – (Vacant)
  - No report
- **Facilities** (Steve)
  - No report
- **Nominating** (Susan)
  - No report
- **Programming** (Kristin/Amanda)
  - No report
- **Strategic Planning** (Jill)
  - No report
- **Buildings** (Vacant)
  - No report

---

## Other Business

---

Next meeting is November 30, 2021 at 4:00

10/26/2021 5:05 PM

Motion to adjourn from Amanda, second from Susan – motion carried

Minutes recorded and submitted by Amanda Chase.

# THE VILLAGE LIBRARY OF COOPERSTOWN

MONTHLY REPORT - OCTOBER 2021

## DIRECTOR'S OVERVIEW

- Four County Library System
  - Charge History: Live this week
  - No word on Early Literacy Grant submission
- October / Star Wars Month
  - Launch Baby Yoda READ cards October 1 - free with new card, \$2.00 replacement
  - Going well; people coming from other libraries to get replacement cards, kids coming in excitedly for a card
- ALA grant
  - Submitted Round Three grant with a focus on senior centers and outreach to housebound patrons. Book group kits; new books that can be lent directly off-site.
  - Received word that our grant proposal wasn't accepted. I am reaching out to Community Foundation next.
- October plans
  - Fall Fling - 80+ visited the table
  - Confidata Paper Shredding wrapup / Make and Takes with Cooperstown PD
  - Halloween Costume Parade
- November plans
  - Tech training
  - School led book discussion with Wind in the Willows
  - MWPAL returns to present on current fashion exhibition
  - Canvas Painting [10 person class, registration required]
  - Continuation of storytimes, with pause for Thanksgiving holiday
  - Day of the Dead Celebration, November 6

## STATISTICS (SEPTEMBER 2021)

Physical Book Circulation: 3395

AV Circulation: 125

DVD Circulation: 380

Misc. Items Circulation: 107