Village Library of Cooperstown Board MINUTES

Date | time 06/29/2021 4:30 PM | Meeting called to order by Jill Feury

# In Attendance

# Trustees present: Robert Seward, Jill Feury, Stephanie Hazzard, Amanda Chase

# Also present: Heather Urtz (Library Director) Trustees absent: Steve Bohler, Susan Miosek, Kristin Walker

Motion to approve February minutes from Jill, second from Robert – motion carried. Motion to approve May minutes from Jill, second from Robert - motion carried.

# Director’s Report

* Report from library director, Heather Urtz
  + Written report sent prior to meeting
* New technology and equipment arrived and was installed today!
* Baby Yoda library cards are coming
* Motion to formally adopt a fine free policy for the Village Library of Cooperstown from Jill, second from Stephanie – motion carried
* The Great Giveback (a statewide library program) will happen in the fall – plans are in the works to partner with the Cooperstown Food Pantry and do a feminine hygiene product drive

# Treasurer’s Report

* Overview from Robert Seward.
* The Village accounting system will not allow us to track grants – Heather will create a separate spreadsheet to report back to the board
* Motion to reduce library charges – fines to $500 from anticipated revenue from Robert, second from Stephanie – motion carried
* Motion to move $9,500 from reserve funds to the revenue account from Robert, second from Amanda – motion carried
* Motion to approve June treasurer’s report from Jill, second from Stephanie – motion carried

# Friends of the Village Library’s Report

* No report, but the book sale is well underway and going great.

# Other Committee Reports

* **Finance** (Vacant)
  + No report
* **Personnel** – (Vacant)
  + No report
* **Facilities** (Steve)
  + No report
* **Nominating** (Susan)
  + No report
* **Programming** (Kristin/Amanda)
  + No report
* **Strategic Planning** (Jill)
  + No report
* **Volunteers** (Susan)
  + No report
* **Marketing** (Jill)
  + No report
* **Buildings** (Vacant)
  + No report

# Other Business

* Continued discussion on 4CLS and the services they offer
  + Heather will be meeting with other directors within the system
* Discussion on the number of board committees. Further review will take place over the next month.

Next meeting is July 27, 2021 at 4:00

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Motion to adjourn from Jill, second from Stephanie – motion carried

Minutes recorded and submitted by Amanda Chase.