Village Library of Cooperstown Board MINUTES

*Date | time* 2/23/2021 4:00 PM | *Meeting called to order by* Rich McCaffery

Meeting held on ZOOM

**In Attendance**

**Rich McCaffery (Trustee), Kristin Walker (Trustee), Jill Feury (Trustee), Steve Bohler (Trustee), Robert Seward (Trustee)**

**Also present: David Kent (Library Director)

Absent:  Amanda Chase (Trustee), Susan Miosek (Trustee)**

**Treasurer’s Report**

* Report from Robert Seward – overview of monthly financials; library is on track to meet this year's budget, despite pandemic. YTD revenue is $145,000, while YTD expenditures are $95,000.
* Motion to approve Treasurer’s Report from Steve – second from Kristin – motion passed
* Discussion on budget for 2021-2022
	+ Robert asked for board approval for next year's budget.
	+ Motion to approve 2021-2022 budget from Steve - second from Jill. Motion passed.

**Director’s Report**

* Library Director David Kent gave a brief verbal report.
* Director’s report was accepted as presented.
* Dave spoke with Barb Potter (director of Kinney Memorial Library in Hartwick), and they are also going to the voters with their budget. He was going to check if we were still required to have a petition with 25 signatures to include our budget in the vote.
* The school budget vote is slated for May 18th (usually the 3rd Tuesday in May).

**Friends of the Village Library’s Report**

* No report; Karen Katz not present.

**Other Committee Reports**

* **Finance** (Vacant)
	+ No report
* **Personnel** – (Vacant)
	+ No report presented, but Robert would like the board to consider a wage increase to $15/hour for library staff.
* **Facilities** (Steve)
	+ No report
* **Nominating** (Vacant)
	+ No official report presented, but there was discussion of the need for more board members to fill vacant positions.
	+ Rich and Jill are nearing the end of their terms and would need to wait a year before rejoining.
* **Programming** (Kristin/Amanda)
	+ No report
* **Strategic Planning** (Jill)
* **Volunteers** (Susan)
	+ No report
* **Marketing** (Jill)
	+ No report
* **Buildings** (Rich)
	+ No report
* **CCS Liaison** (Amanda Chase)
	+ No report

**Other Business**

Jill proposed a temporary suspension of library fines.

Dave preferred to have the leeway to forgive fines on a case to case basis.

Robert noted that our projected revenue for fines for the fiscal year is $5000, while the current revenue is only $438. Board settled on forgiving fines until the end of the school year; Dave requested that previous fines not be rescinded. Dave will write up a policy and send to the board via email.

NOTE: Meeting was adjourned into executive session to discuss the new director search

Motion to adjourn by Kristin, second from Jill – motion approved

Next meeting is March 23, 2021 – also to be held on Zoom

2/23/2021 4:40 PM

Motion to adjourn was made by Steve and seconded by Jill.  Motion passed unanimously by all.

Minutes recorded and submitted by Kristin Walker.