

In Attendance

Amanda Chase (Trustee), Rich McCaffery (Trustee), Jim Gates (Trustee), Joe Festa (Trustee), Susan Miosek (Trustee), Steve Bohler (Trustee), Jill Feury (Trustee), Marcie Schwartzman (Trustee), Kristin Walker (Trustee)

Also present: David Kent (Library Director), Karen Katz (FOVL President)

Absent:

Motion to approve April meeting minutes made by Jim, second from Steve - minutes approved.

Treasurer's Report

- Joe reported that there was nothing major of concern.
- Payroll abstracts since April's meeting
 - PR #139 \$3,291.42
 - PR #140 \$3,259.46
- Non-payroll abstracts since April's meeting:
 - \$1,580.01
- Motion to approve abstracts by Joe second by Marcie - abstracts approved

Director's Report

- Library Director David Kent's report was sent prior to the meeting
 - David reminded us that everyone now needs to haver
 - Director's report was accepted as presented.
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Friends of the Village Library's Report

- FOVL President Karen Katz provided a report
- Due to bylaw restrictions, FOVL is unable to approve a match for the window shades without holding a meeting, but they are holding a meeting on May 31st to vote. Karen does not see an issue with getting it passed
- The mini-book sale went really well at Spring Fling
- The summer book sale will run June 29th to July 7th 9-5:00. The \$5 bag sale will happen on Sunday July 7th. Set-up will be on Friday June 28th 9:00 am. New signs for publication have been purchased.
 - The morning of June 29th they will also be collecting books to put immediately into circulation.
 - A call for volunteers will be forthcoming

Other Committee Reports

- **Finance** (Marcie) See Treasurer's Report above.
 - Marcie brought discussion on how we will pay for window shades. We are requesting half of the cost from FOVL, they are holding a special meeting to vote on this so that we can make the purchase prior to the end of the fiscal year.
 - Motion from Marcie to take the balance of Library-Equipment \$1,531 and \$1,122 from Other Expenses to pay the library's 50% match for shades quoted by Budget Blinds, with FOVL contributing a 50% match – second from Susan – motion approved.
 - Motion from Marcie that in the event that FOVL is not able to approve a 50% match, we will use the balance of Library-Equipment \$1,531 and the balance of Library – Other Expenses \$2,849 with the remaining \$926 to come from Personal Services for the purchase of blinds as quoted by Budget Blinds – second from Amanda – motion approved.
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- **Personnel** – (Jim)
 - No report
- **Facilities** (Steve)
 - See discussion on window blinds
- **Nominating** (Jim)
 - Terms are ending for Jim, Kristin, and Amanda, but they have all expressed an interest in renewing.
 - Motion from Marcie to accept the nominations of Jim Gates, Kristin Walker, and Amanda Chase, second from Joe – nominations approved
- **Programming** (Jill)
 - Bedtime Stories
 - We have figured out all of the technical difficulties and are ready to start the readings! We will ask Martha to do the first reading.
 - Several names were generated for future readings
- **Strategic Planning** (Marcie)
 - They have not met yet.
- **Volunteers** (Susan)
 - Susan and David met to begin planning a volunteer recognition party in the fall.
 - They plan to purchase lanyards for Volunteers to use while they are on shift so that patrons will more easily recognize them
- **Marketing** (Jill)
 - Jill asked for dates from Martha for the summer programs. She will make a flyer to go out to the school.
- **Buildings** (Rich)
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- **CCS Liaison** (Amanda Chase)
 - No report

Other Business

Next meeting is June 25, 2019

6/25/2019 4:47 PM

Motion to adjourn was made by Marcie and seconded by Amanda. Motion passed unanimously by all.

Minutes recorded and submitted by Amanda Chase.