

## In Attendance

**Amanda Chase (Trustee), Rich McCaffery (Trustee), Joe Festa (Trustee), Susan Miosek (Trustee), Jill Feury (Trustee), Steve Bohler (Trustee), Kristin Walker (Trustee)**

**Also present: David Kent (Library Director)**

**Absent: Jim Gates (Trustee), Marcie Schwartzman (Trustee)**

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Motion to approve October meeting minutes made by Steve, second from Jill - minutes approved.

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## Treasurer's Report

- Discussion from Joe
- Our tax levy has come in from the school – we actually gained more than was asked for as explained by David in his director's report
- Payroll abstracts since October's meeting:
  - \$9,665.92
- Non payroll abstracts since October's meeting:
  - \$3,230.51
- Motion to approve abstracts by Susan second by Steve - abstracts approved
- Motion to accept treasurer's report by Amanda, second by Joe - treasurer's report accepted

## Director's Report

- Library Director David Kent's report was sent prior to the meeting
- David added that the windows project has begun with Red Point. Parts of the library will be closed as they do their work. He is posting notifications of closures around the building and on FaceBook as they come up.
- The youth series has had good turnout.
- Downloadable audio books had a spike in October, where ebooks have begun to level off
- Discussion on library hours
  - David had a meeting with staff regarding evening hours. The staff suggested Mondays and Wednesdays from 10-7:00.
  - Jill brought up some concerns regarding hours. Our hours are extensive but mainly in the daytime. She brought some possibilities of different hours based on research of area libraries.
  - It was recognized that a survey of the community would help us gain insight into what patrons are looking for or need from the library
    - Jill will contact Cindy Faulk at CGP for input as to how to best go about this
  - David will speak with his peers at 4CLS regarding their hours and whether or not they have surveyed their communities
  - Alterations to library hours will be an ongoing discussion

- David will ask FOVL for \$160 for the bedtime stories project, and up to \$150 for a microwave oven for the staff
- Director's report was accepted as presented.

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## Friends of the Village Library's Report

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- FOVL President Karen Katz was unable to attend. She will report on the annual appeal at our next meeting.

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## Other Committee Reports

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- **Finance** (Marcie) See Treasurer's Report above.
- **Personnel** – (Jim)
  - No report – but David and Jim will be meeting on November 28<sup>th</sup>.
    - At this meeting they will also discuss the volunteer party with Susan
- **Facilities** (Steve)
  - Restoration of the windows is ongoing
- **Nominating** (Jim)
  - No report
- **Programming** (Jill)
  - Bedtime Stories:
    - Jill, Steve, & Amanda have conducted research into what it would take to create “bedtime stories” for patrons to enjoy. Minutes were sent prior to the meeting
    - David will ask FOVL for \$160 to purchase a recorder and the SD Card reader
    - There are still a few kinks to work out, but Jill, Steve, & Amanda are on it
  - Jill met with Emily Gibson, Cooperstown Elementary School librarian regarding PARP
    - Our PARP night at the library will be Wednesday, March 20<sup>th</sup>
    - Emily would like to find ways to get more kids registered on Overdrive, we will work with her to see if we can assist during the event.
- **Strategic Planning** (Marcie)
  - No report
- **Marketing** (Jill)
  - No report
- **Buildings** (Rich)
  - The new signage around the building from PaperKite has begun to go up.
- **CCS Liaison** (Amanda Chase)
  - Announcements are happening at school regarding library hours

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## Other Business

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- There will not be a December meeting.
- Our next meeting will be January 22, 2018.

11/27/2018 4:46 PM

Motion to adjourn was made by Jill and seconded by Susan. Motion passed unanimously by all.

Minutes recorded and submitted by Amanda Chase.