

In Attendance

Amanda Chase (Trustee), Rich McCaffery (Trustee), Marcie Schwartzman (Trustee), Kim Jastremski (Trustee), Jim Gates (Trustee), Kristin Walker (Trustee), Tom Selover (Trustee),

Also present: David Kent (Library Director), Karen Katz (FOVL President), Mary Nolan (library staff)

Absent: Lisa Bunch (Trustee), Jill Feury (Trustee), Steve Bohler (Trustee), Peg Odell (Trustee)

Motion to approve April meeting minutes made by Jim, second from Marcie - minutes approved.

Treasurer's Report

- Report from Marcie Schwartzman
 - May 31st is the end of our fiscal year
 - Transfer was made to spend money under equipment
 - There are still some additional funds under payroll
 - We're only at 70% of books and media, but David has things on order so those numbers won't be finalized until August
 - We are at nearly 100% of our fiscal year has passed. We have not quite spent all of our revenue
 - Payroll abstracts \$3,148.61 & \$3,212.17
 - Non payroll abstracts \$102.58
 - Motion to approve abstracts by Tom, second by Kim - abstracts approved
 - Motion to approve treasurer's report by Kim, second by Kristin - treasurer's report approved
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Director's Report

- Library Director David Kent's report was sent prior to the meeting
- David added that Jim Seward sent him a letter to notify that we will receive \$3,000.
- David would like to ask FOVL for money for a new laptop of about \$1,300
 - Motion to request money from FOVL for the above mentioned laptop from Marcie, second from Tom – motion approved.
- In March of 2017 we moved evening hours from Monday to Friday. Friday nights have not been popular as reported by staff. It was discussed that it may be in our best interest to cut Friday nights out all together, and use the money saved towards any evening programs on an ad hoc basis. Additionally, we will pay to reprint FOVL bookmarks with the new hours.
 - Motion to cut Friday nights, from Tom, second from Jim – motion approved.
 - Kim asked about future programming such as Open Mic Nights, in the evenings. Programs should go through David for approval so he can make arrangements with staff.
- Motion to approve director's report from Marcie, second from Amanda – director's report approved

Friends of the Village Library's Report

- Report from FOVL President, Karen Katz. They last met on April 17th
- They have plenty of books, so there is no need for the June collection date.
- The sale will be on Fair St. June 30th – July 8th. Tents will be set up on June 28th. They already have approval from the Village Trustees.
- The “Early Bird Sale” will take place on the morning of June 30th

Other Committee Reports

- **Finance** (Marcie Schwartzman) See above.
- **Personnel** – (Jim Gates)
 - No report
- **Facilities** (Tom Selover)
 - Discussion on the lease to be signed with the Village.
 - The Village has pushed back on our request to reconsider the August 15th deadline for requesting dates for the Village Ballroom. The Village would like to maintain the August 15th date
 - Kim brought up her concern that as this is a 10-year lease, we need to ensure that we do not miss out on any future programming because of this request set-up. Programming rarely is able to schedule a year out, and we could potentially miss out on use of the Ballroom. Kim would like to see if the Village would put in November 15th and February 15th as additional request dates.
 - It was brought up that perhaps we should sit down with Lou Allstadt (Village Trustee) to discuss this issue again
 - Motion to go to the Village Board and discuss adding into our lease after August 15th, “November 15th, February 15th” from Kim, second from Amanda – motion withdrawn
 - Tom suggested that he, Kim, Karen, David, Marcie, and Rich sit down to discuss how best to approach the Village Buildings Committee, with the main concern that our programming will not get priority.
 - It was decided that the above-mentioned will meet, and signing of the lease will be held off a bit longer.
- **Nominating** (Kristin)
 - Report from Jim
 - The following positions will begin/continue as of June 2018:
 - Jill Feury and Rich McCaffery as Board members (3 years)
 - Amanda Chase as Secretary (1 year)
 - Rich McCaffery as President (1 year)
 - Tom Selover as Treasurer (1 year)
 - The following individuals will accept nominations to serve as new members of the Board for a 3 year term beginning in June 2018:
 - Joe Festa
 - Emily Reisenfeld
 - Motion to approve nominations from Marcie, second from Tom – motion approved
- **Programming** (Peg Odell) Programming last met 2/26/18

- Unable to attend
- Amanda reported that Open House was a success. We had a selection from the High School's "Our Town" exhibit, as well as the First Grade's story quilts on display. Martha had a craft going that was very popular with the kids.
- Scrabble Night is tentatively planned for the 12th of June
- **Strategic Planning** (Tom Selover)
 - See Facilities
- **Marketing** (Jill)
 - Unable to attend
- **Buildings** (Rich)
- **Calendar** (Kristin Walker)
- **CCS Liaison** (Amanda Chase)
 - No report

Other Business

- The June meeting is cancelled as David will be out of town
- Our next meeting will be July 18th, 2018, which is a Wednesday.

5/22/2018 5:20 PM

Motion to adjourn was made by Tom and seconded by Amanda. Motion passed unanimously by all.

Minutes recorded and submitted by Amanda Chase.