

AFTON FREE LIBRARY
Board of Trustees Meeting
February 20, 2024

Present:

Trustees: Andrews, Caldiero, Granger, Haynes, McGraw

Staff: Arnold, Bogart, Caldiero, Burdette

Visitors:

Financials:

- Review and approve financial reports for Nov & Dec 2023
- Review and approve EOY 2023 Budget
- Review & approve budget for 2024
- Filing of tax forms by ?
- Do we file Form 940
- NYS45 – excess wages – do we need to file?

Minutes:

- Place on file

Public Expression of Interest:

Librarians Reports:

- Ramona
- Michelle

New Business:

- Overdrive Advantage Acct
- Review Long Range Plan

Old Business:

- Is our PO Box # included in all of our addresses?
- Unattended Child policy – include Michelle
- Status of backup of files
- Status of workroom reorganization
- Status of organization of filing system

Public Expression:

NEXT MEETING: Mar 19, 2024, 5:30

ADJOURNED: