

Minutes of the Four County Library System Board Meeting
June 23, 2017 1:00 p.m.
Four County Library System
Vestal, NY

Trustees Present: Marilyn Kochersperger
Carrie Fishner
Alaina Rullo
Wendy Caldiero
Debra Crampton
Robert Gouldin

Excused: Robert Gouldin
Jan Orzel
Sandy Sheradin

Absent:

Others Present: Steven J. Bachman, Executive Director
Sherry Gorman, Administrative Assistant
Eve Randall, Finance Officer

S. Bachman called the meeting to order at 1:05 p.m.

Public Participation

There were no guests for public participation.

Minutes

On the motion of D. Crampton, seconded by M. Kochersperger, the board approved the minutes of the May 12, 2017 Board meeting.

Executive Director:

Executive Director's report was reviewed.

S. Bachman gave an update on the minimum standards revision.
4CLS will be allocated \$685,888.00 in construction aid.
Springfield library will go online June 26, 2017

Financial reports:

On the motion of C. Fishner, seconded by W. Caldiero, the Board approved the Bank Reconciliation Statement for May 2017.

On the motion of D. Crampton, seconded by A. Rullo, the Board approved the Profit and Loss Statement for May 2017.

On the motion of W. Caldiero, seconded by C. Fishner, the Board approved the Budget-to-Actual Report for May 2017.

On the motion of M. Kochersperger, seconded by W. Caldiero, the Board approved the Procedural Resolutions.

Committee Reports:

A. Governance Committee: - W. Caldiero

Slate of Officers:

President: D. Crampton

Vice President: S. Sheradin

Treasurer: A. Rullo

Assistant Treasurer: W. Caldiero

Secretary: M. Kochersperger

Secretary casts one unanimous ballot.

On the motion of D. Crampton, seconded by C. Fishner, the Board went into Executive session for contractual personnel reasons at 1:40.

On the motion of C. Fishner, seconded by D. Crampton, the Board come out of Executive session at 1:46.

B. Finance Committee: - S. Sheradin No report

C. Executive Committee: - J. Orzel No report

D. Personnel Committee: - W. Caldiero
Committee revised/updated Personnel Polices Numbers: 100, 101, 102, 210, 211, 212, 213, 214, 215, 216, and 217. For Board approval.

E. Central Library Advisory - M. Kochersperger No report
Committee (CLAC)

Communications:

New Business:

A. Approval of Personnel Polices

On the motion of M. Kochersperger, seconded by D. Jones-Wright, the Board approved the updates and revisions to Personnel Polices 100, 101, 102, 210, 211, 212, 213, 214, 215, 216, and 217.

OTHER

All Trustee present signed new conflict of Interest/Disclosure forms.

Oath of Office forms will be sent to R. Gouldin and J. Orzel for signature.

Meeting Dates for 2017

DATE	DAY	TYPE	TIME	LOCATION
January 27, 2017	Friday	Regular	1:00	Oxford Memorial Library
March 31, 2017	Friday	Regular	1:00	Mary Wilcox Memorial Library
May 12, 2017	Friday	Regular	1:00	Wm. B. Ogden Free Library in Walton, NY
June 5, 2017	Monday	Annual Meeting	6:00PM	Silo Restaurant Greene, NY
June 23, 2017	Friday	Organizational	1:00	Four County Library System
September 22, 2017	Friday	Regular	1:00	Afton Free Library
November 17, 2017	Friday	Regular	2:00	Huntington Memorial Library

On the motion of W. Caldiero, seconded by D. Crampton, the Board adjourned the meeting at 1:55 PM.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Assistant Secretary